

Blakeney Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Tuesday 13th November 2018

Time: 18.30 - 20.30

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Sam Curtis (SC) Tom Green (TG)
 Jenny Girling (JG) Helen Horabin (HH)
 Rosemary Thew (RT) Shaun Vincent (SV)
 Jane Armstrong (JA) Margaret Benson (MB)

Agenda

1. Apologies for absence.

John Seymour, Joanna Dawson and Don Glaister.

Did not attend - Iain Wolfe and Alban Donohoe.

2. Declarations of interest.

Jane Armstrong.

3. Minutes of the meeting held on 3rd September 2018.

Acceptance of the Minutes was proposed by Rosemary Thew and seconded by Jenny Girling. They were initialled and signed by Rosemary Thew.

4. Matters arising from the Minutes.

Item 5 - Emerging Statements and Policies.

JA queried the Minuting of this Agenda item. SC agreed with JA stating that for anyone reading the Minutes without the Document in front of them it made very little sense. RT and SV stated that SV was amending the Document during the discussions that took place.

Action : SV to send out the amended Document prior to the next Steering Group meeting.

Neighbourhood Area Map.

SV brought along the large map of Blakeney that had been displayed at the two Neighbourhood Plan Community Events. Attendees had been asked to put coloured dots on their homes - red for one Event and blue for the other Event. The distribution of the coloured dots were noted and showed that people from all areas of the village had attended.

5. History of Blakeney update.

TG asked for clarification of where the History of Blakeney would be in the Neighbourhood Plan. It will set the scene for the Neighbourhood Plan, informing the reader how and why Blakeney has changed over the years - "Look back to see what the present is doing."

RT would like a strong paragraph regarding the lack of Affordable Housing in Blakeney. The paragraph on the Blakeney Neighbourhood Housing Association in the History can link to the need for Affordable Housing at the present time. Current wages, mortgage availability can also be incorporated.

RT - paragraph 6 - road traffic accidents do not fit into the History section.

SC suggested that amendments to the work produced by TG are made by a small group of members. It was agreed that TG, SC and HH would meet before the next meeting. SC will ask AD and DG if they would also like to assist as they had previously expressed their interest.

SV asked that the Group think about photographs they would like included in the History document and also in the Neighbourhood Plan.

SC thanked TG for his excellent work.

6. Baseline Data Report.

SV has just received the Affordable Homes information from North Norfolk District Council (NNDC) so he can now include it in the Document.

RT stated that information regarding the Waiting List for accommodation in Blakeney needs to be included.

Information regarding the proportion of Second Homes in Blakeney also needs to be included - 47%.

RT queried whether anything could be included in the Neighbourhood Plan to ensure the Coast Path would be repaired in the event of damage from Tidal Surges.

7. Blakeney Conservation Area Appraisal and Management Plan.

RT explained that NNDC had commissioned the work which was completed by Purcells. Karen Ward was instrumental in gaining funding for the Appraisal and Plan and in the Consultations. The Consultation Period has now ended and ratification by NNDC is pending.

SV stated that the Conservation Area Appraisal and Management Plan will be used as Evidence and as a Supporting Document in the Neighbourhood Plan.

8. Strategic Environmental Assessment (SEA).

The email received by the Steering Group from Iain Withington was noted. The Steering Group does not have to do anything about the SEA at the moment - Policies need to be in place before we ask NNDC to complete it on our behalf. When the time is appropriate, NNDC will ask for the Baseline Data.

SV has asked Stuart Harrison to forward templates so that we can see them.

9. Communication.

HH - JA and HH attended a Neighbourhood Plan Surgery on Landscape in Planning provided by the Coastal Partnership. They found it to be very interesting and useful.

Action : JA and HH to give a short presentation to the Steering Group at the next meeting in December.

RT attended a Parish and Town Council Local Plan Update Meeting.

Action : HH to forward the slides from the meeting to SG members asap.

10. Next meeting Tuesday 11th December starting at 6.30pm.

11. Any Other Business.

RT - Sites for Affordable Housing.

SV explained to the Steering Group that an Exception Site is a Site that has not been designated as a Site for Residential use. Land may be designated as an Exception Site if it's for the development of Affordable Housing. The need for Affordable Housing must be identified and demonstrated in any Application.

SC - Clarification regarding progress before the next Steering Group meeting.

Actions :

The History Document to be completed.

The Baseline Data Document with amendments included from last month's meeting to be updated as detailed in Item 6 above.

The Baseline Data Document to be distributed online to Steering Group members prior to the next meeting and hard copies to be available at the next meeting.

The meeting closed at 8.40pm.