

Blakeney Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Monday 18th June 2018

Time: 18.30 - 20.30

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Sam Curtis (SC) Tom Green (TG)

Jenny Girling (JG) Helen Horabin (HH)

Rosemary Thew (RT) Shaun Vincent (SV)

Don Glaister (DG) Alban Donohoe (AD)

Joanna Dawson (JD) Margaret Benson (MB)

Jane Armstrong (JA) John Seymour (JS)

Sam Curtis had contacted Shaun Vincent to advise that he would be slightly delayed so Rosemary Thew chaired the meeting.

Rosemary Thew welcomed Joanna Dawson to the Steering Group and she was introduced to members that she did not know.

Agenda

1. Apologies for absence.

None.

Did not attend - Iain Wolfe.

2. Declarations of interest.

Jane Armstrong.

3. Minutes of the meeting held on 21st May 2018.

Acceptance of the Minutes was proposed by Alban Donohoe and seconded by Jenny Girling. They were initialled and signed by Sam Curtis on his arrival.

4. Matters arising from the Minutes.

SV and SC. An Article has been written to be published in the July edition of the Glaven Valley Newsletter (GVN). It details the Blakeney Neighbourhood Plan Vision and Aims and advises of the next Event to be held on 28th July.

SV. The Launch Event Feedback is now on the Parish Council website.

SV. The second Newsletter is being drafted and will be delivered to homes 1-2 weeks before the next Community Event.

Action : All Members agreed to help hand deliver copies of the Newsletter.

Action : HH to advise members of their delivery area.

The Village Hall has been booked for the next Community Event on 28th July 2018.

5. Vision and Aims - agree Final Version (V3 22.5.2018).

There was further discussion regarding the wording of the first Aim. It was decided to keep the wording as it stands.

The Final Version was agreed.

6. Themes and Emerging Statements - review discussion document.

SV has written the Themes and Statements Discussion Document that was emailed to Steering Group members prior to the meeting.

The five Themes were agreed.

Long discussions followed regarding the suggested statements and questions detailed under the Theme headings.

SV actioned changes in the Document requested by the Steering Group members during the meeting.

7. Community Event 28th July 2018.

The Event will be based on the Statements and Themes decided at today's meeting.

Action : SV to produce the material for the Event.

8. Communication Strategy.

An Article has been written and sent to the Editor of the GVN. It will be published in the July edition - see 4 above.

The second Newsletter will be published on the Parish Council website.

9. Strategic Environmental Assessment (SEA).

Due to time restraints this item was again postponed.

Action : SV to give a presentation on the SEA at the Steering Group meeting to be held on 23rd July.

10. Next meeting 18.30 Monday 2nd July 2018.

This will be a short meeting to predominantly discuss plans for the Community Event to be held on 28th July, to look at the Draft Newsletter produced by SV and to arrange the delivery of the Newsletters.

11. Any Other Business.

None.

The meeting closed at 20.40.

