

# Blakeney Neighbourhood Plan

## Minutes of the Steering Group Meeting

Date: Monday 23rd April 2018

Time: 18.30 - 20.30

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Jane Armstrong (JA)          Sam Curtis (SC)  
            Jenny Girling (JG)          Helen Horabin (HH)  
            Rosemary Thew (RT)          Margaret Benson (MB)  
            Don Glaister (DG)          Alban Donohoe (AD)

### Agenda

#### 1. Apologies for absence.

Shaun Vincent and John Seymour.

Did not attend - Iain Wolfe.

#### 2. Declarations of interest.

Jane Armstrong.

#### 3. Minutes of the Neighbourhood Plan Steering Group (NPSG) meeting held on 26th March 2018.

Acceptance of the Minutes was proposed by Rosemary Thew and seconded by Jenny Girling. They were initialled and signed by Sam Curtis.

#### 4. Matters arising.

To be picked up throughout the Agenda.

#### 5. Working Group Terms of Reference.

To use the template produced and distributed to members for each Working Group formed.

#### 6. Vision, Aims and Objectives.

Nearly 200 Questionnaires have been returned. Approximately an eighth of these have been completed incorrectly.

**Action** : SC to visit the individuals, explain how the Questionnaire should have been completed and give the individual the opportunity to resubmit their views.

The results from the completed Questionnaires were discussed and the Aims of the Blakeney Neighbourhood Plan formed and agreed - see separate document.

## **7. Communication Strategy.**

**Action** : SC to liaise with Shaun Vincent regarding an article in the Glaven Valley Newsletter which needs to be with the Editor by the 15th of the month.

**Action** : SC to liaise with Shaun Vincent regarding Edition 2 of the Blakeney Neighbourhood Plan Newsletter. If the Newsletter is a hard copy it could potentially be delivered by the GVN distributors.

## **8. Dates of future NPSG Meetings.**

The following dates were decided upon...

Monday 21st May 2018

Monday 18th June 2018

Monday 23rd July 2018

Monday 3rd September 2018

Monday 1st October 2018

Monday 12th November 2018

Monday 10th December 2018

## **9. Items for the next meeting.**

How to achieve the Aims of the Blakeney Neighbourhood Plan. (SV)

The next steps.

Communication Strategy.

Strategic Environmental Assessment (SEA).

Feedback from the NNDC Development Site Meeting. (JA)

## **10. Appointment of 2 new members to the NPSG.**

Tom Green will be invited to join the Steering Group.

## **11. Any Other Business.**

JA attended the NNDC Meeting today where the preferred development sites were announced. For Blakeney this is the field off Langham Road behind Kingsway.

The meeting closed at 20.10pm.

