

# Blakeney Neighbourhood Plan

## Minutes of the Steering Group Meeting

Date: Thursday 8th March 2018

Time: 18.30 - 20.30

Location: The Wallace Room, Village Hall, Langham Road, Blakeney. NR25 7PG

Present: Jane Armstrong (JA)      Margaret Benson (MB)      Sam Curtis (SC)  
Jenny Girling (JG)      Don Glaister (DG)      Helen Horabin (HH)  
Peter O'Hare (POH)      Robbie Strang (RS)      John Seymour (JS)  
Rosemary Thew (RT)  
Supported by Shaun Vincent (SV)

Twelve members of the public were also present.

Sam Curtis welcomed everyone to the Meeting and introduced Iain Withington - Planning Policy Team Leader at North Norfolk District Council (NNDC) - and Stuart Harrison - Senior Policy Officer at NNDC.

Ian Withington and Stuart Harrison gave a Presentation on Neighbourhood Planning with the emphasis on...

NNDC role and support  
Emerging Local Plan and the existing Development Plan  
Legislative Requirements

The main points from the Presentation are as follows.

- A Neighbourhood Plan is not a Stand Alone Development Plan. It has to complement the NNDC Local Plan. It is important to liaise with NNDC so they can advise if we are not conforming with the Local Plan.
- A Neighbourhood Plan must not duplicate the Local Plan.

- A Neighbourhood Plan does not need a Policy on everything. Do the existing Policies deliver?
- The public must have Ownership of the Plan.
- We need to be realistic in what the Neighbourhood Plan can achieve.
- Our Document will sit with NNDC's Local Plan to guide Development in Blakeney for possibly the next 20 years.

Iain and Stuart stressed that...

- NNDC has an enormous amount of evidence (eg Strategic Flood Risk Assessment, Landcape Character Assessment, Census information etc) that they can share with us.
- NNDC is presently developing new policies which may conflict. We must discuss any areas of conflict with NNDC.
- NNDC can advise us on how to get past the Examination.
- They are available and very willing to help us through the Neighbourhood Planning process.

There are Guidance Documents on the NNDC website, written by Iain Withington, which will be very useful to us. Links to the webpages will be forwarded to members.

Discussions followed regarding Development Sites in Blakeney, Housing (Affordable and Principal), the relevance of creating a Neighbourhood Plan if it has to conform so closely with the Local Plan and whether the Local Plan can be challenged if we believe National Policies have not been correctly interpreted by NNDC in the Local Plan.

Sam Curtis thanked Iain Withington and Stuart Harrison for their Presentation.

Iain Withington, Stuart Harrison and the members of the public departed.

## **Agenda**

### **1. Welcome and introductions.**

As above

### **2. Apologies for absence.**

Alban Donohoe and Iain Wolfe.

### **3. Declarations of interest.**

Jane Armstrong and John Seymour.

### **4. Minutes of the meeting held on 23rd January 2018.**

Acceptance of the Minutes were proposed by Jenny Girling and seconded by Margaret Benson. They were signed by Sam Curtis.

### **5. Matters arising.**

Election of Vice Chair.

Rosemary Thew has agreed to be Vice Chair. Proposed by John Seymour, seconded by Margaret Benson.

Communications.

Helen Horabin (HH) to be the first point of contact. HH and Sam Curtis(SC) to liaise.

Action: HH and SC.

Budget. Tracey Bayfield, Clerk to Blakeney Parish Council, has authority to approve funds within reason. Ultimate responsibility lies with the Parish Council.

A page has been developed on the Blakeney Parish Council website for the Neighbourhood Plan. HH to contact Tracey Bayfield with regard to the website.

Action: HH.

The creation of a Facebook page to be discussed at a later date.

### **6. Annual Parish Meeting Thursday 15th March 2018.**

There is approximately 1 hour available for the NPSG Presentation. SV and SC to talk and the short film will be run. This is another opportunity to collect information from the community. It was discussed whether a 'Post It' exercise should be undertaken but it was decided that this was not suitable for the format of the meeting. SV has produced a Vision, Aims and Objectives document. This could be developed into a questionnaire and passed around at the meeting. This document could also be included with the April edition of the Glaven Valley Newsletter and/or used as a door step questionnaire.

Action: SV and SC to liaise.

## **7. Launch Event Feedback.**

Deferred until next meeting.

## **8. Communication Strategy.**

Deferred until next meeting.

## **9. Next meeting.**

Tuesday 20th March 2018 at 18.30. Venue to be confirmed.

Action: RT Venue. SV Agenda.

## **10. Any Other Business.**

Rosemary Thew. Karen Ward, District Councillor, has suggested a Focus Group for the 'under 50's'. The Steering Group felt that by knocking on doors and by visiting the school and organisations within the Parish the involvement and views of this group of people can be obtained.

The meeting closed at 20.45.