

A meeting of **Blakeney Parish Council** will take place on: **Tuesday 6th March 2018** at 7.00pm in the Parish Office.

All Councillors are hereby summoned to attend, and are requested to arrive by 6.50pm.

Tracey Bayfield

Clerk of the Council

Dated: 28th February 2018

PARISH OFFICE OPEN
9am – 11am Tuesday & Thursday
(excluding Bank Holidays).

The Parish Office, Langham Road, Blakeney, Nr Holt, Norfolk, NR25 7PG.
(Tel/Fax: (01263) 741106 or email: clerk@blakeneyparishcouncil.co.uk)

AGENDA for Tuesday 6th March 2018

1. To receive & approve **APOLOGIES FOR ABSENCE** – Alban Donohoe.
2. To receive **DECLARATIONS OF INTEREST** from members – Under the ‘Code of Conduct, Members must declare any disclosable Pecuniary Interests. If such an interest is declared then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or the voting.
3. To receive & confirm the **MINUTES**.
 - 3.1. FULL COUNCIL – Tuesday 6th February 2018. (*Cllrs have.*)
4. **GUESTS** –
 - 4.1. To receive report from **Wells Police (Safer Neighbourhood Team)** if present/report received.
5. **CHAIRMAN'S ANNOUNCEMENTS** – If any.
6. **COUNCILLOR REPORTS** –
 - 6.1. **District Councillor** - Karen Ward.
 - 6.2. **County Councillor** - Dr. Marie Strong.
7. **OPEN PUBLIC SESSION** - if required. (*Maximum of 15 minutes.*)
8. **PLANNING** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building

Planning Applications; In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. In order to

advise the public, any such applications will have been listed on the Parish Council Facebook page and website.

- 8.1. To receive & consider Application no. **LA/18/0111** – Proposal; Internal and external works including replacement of all windows & front door, replacement first floor ceiling installation of partitions, plaster repairs to external walls, sound reducing stud work lining to party wall & replacement of lower brick work chimney with flue at, **88 High Street, Blakeney.**
- 8.2. To confirm that any known/possible breaches of **Covenants on any ex Local Authority Properties** should be reported to Victory Housing by the Parish Council in order to protect the property and residential area as a whole.

9. FINANCE

- 9.1. To agree the **Accounts to be Paid.** (Cllrs have info.)
- 9.2. To receive the **Clerk/RFO Report.** (Cllrs have info.)

10. TRANSPORT/TRAFFIC RELATED ITEMS & REPRESENTATIVES ON OTHER BODIES

- 10.1. To receive an update/report from our representatives on the **Blakeney Channel Coastal Community Team.**
- 10.2. To receive an update from our representatives on the **Blakeney Neighbourhood Plan Steering Group** on progress and outcomes in the preparation of said plan, and to receive any recommendations on any proposed content of the Neighbourhood Plan.

11. COUNCILLORS QUESTIONS – must be given to the Chairman & Clerk 3 clear working days prior to the meeting. None received at time of print. (No items requiring a decision will be discussed under this heading.)

12. CORRESPONDENCE

- 12.1. To receive & consider appointing a **Summer Community Events Committee,** with delegated powers to pull an event together. (Cllrs have info.)
- 12.2. To receive & consider updated draft of the 'Operation & Maintenance Agreement' between BPC & **The Blakeney Village Hall Trust.** (Cllrs have info.)
- 12.3. To receive & consider request for the siting of a small public engagement marquee on pedestrian area of The Carnser as part of the **Open University research project in Blakeney,** continued from last year, entitled Sounding Coastal Change. (Cllrs have info.)
- 12.4. To note that we have now heard back via our District Cllr, who has confirmed that there is in fact no right of appeal to the Parish Council under the legislation which dealt with NNDC decision(s) concerning **Assets of Community Value.**

12.5. *To receive, consider and adopt* the following items in relation to the **General Data Protection Regulations**;

- To receive the general report
- To appoint a Data Protection Officer (*NB; Eastlaw will charge £2k p.a.*)
- Adopt the General Data Protection Regulation Policy & undertake actions
- Agree a Working Party and or Committee (either new add to Personnel.)
- Adopt a basic Privacy Notice
- To agree to undertake Whole Council Training (*Could open it up to neighbouring Parish Councils should BPC wish.*)

NNDC Planning Decisions Taken & Updates aswell as any Planning Inspectorate Appeals if any are listed below.

- i) **PF/17/2153** – Change of use to single unit of self contained holiday accommodation at, **The Boathouse, 6A The Quay, Blakeney** – ***Refused.***
- ii) **PF/17/2024** – Erection of single storey side extension at, **St. Nicholas Lodge, Back Lane, Blakeney** – ***Granted.***
- iii) **PF/17/1880** – Demolition of existing dwelling and erection of replacement two storey detached dwelling at, **Shingle Cottage, 5 Westgate Street, Blakeney** – ***Refused.***
- iv) **PF/17/1955** – Change of use from Sailing Club (Class D2) to community craft centre (Class D1) with ancillary retail at, **Blakeney Sailing Club (Church Hall), The Quay, Blakeney** – ***Granted.***
- v) **PF/17/1772** – Change of use of ancillary annexe to a mixed use as a self contained annexe or holiday accommodation (retrospective) at, **Cottontail Cottage, Back Lane, Blakeney** – ***Granted.***
- vi) **PF/17/1684** – Erection of first floor extension and alterations to roof including raising ridge height at, **Crown Cottage, 52 Morston Road, Blakeney** – ***Granted.***
- vii) **PF/18/0021** – Erection of outbuilding at, **Howden, 7A Morston Road, Blakeney** – ***Granted.***
- viii) **CL/17/2097** – Certificate of Lawful Existing Development for the use of two cabins for bed and breakfast accommodation and the ancillary use of the conservatory of the dwellinghouse for the serving of visitors breakfasts at, **4 Queens Close, Blakeney** – ***Granted.***

Meeting closed.

Next Scheduled Meeting

Full Council - Tuesday 3rd April 2018 in The Parish Office at 7.00pm.

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed, these will be advertised on The Pastures notice board.)
& The Annual Parish Meeting in the Village Hall on Thursday 15th March at 7.00pm.

All welcome.

NB. Councillors & members of the public, please note that ANY item in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting. *(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)*