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Minutes of a meeting of the '**DINGHY PARK JOINT MANAGEMENT COMMITTEE**' which was held on **Wednesday 27th March 2019 at 7.00pm** in The Parish Office.

Present – John Seymour (Chairman), Jane Armstrong, Peter Roe, Steve Roch, Neil Thompson, Alan Collett & Theresa Schrem.

Clerk:- Tracey Bayfield.

Public – 0.

1. **Apologies for Absence** – were received and accepted from; Alban Donohoe (*work*) & Sabrina Fenn (N/T) *attending Morston PC*. The Chairman welcomed Theresa Schrem to our committee as one of the Public Representatives.
2. There were no **Declarations of Interest**.
3. It was **resolved** that the **Minutes** of the meeting held on Thursday 24th January 2019 are to be signed as a true record.
4. **Public Participation** – no members of the public present.
5. Updates on **Winter works** ahead of the new season and any outstanding issues, to include:
 - **Boat Removal** – Must check with Blakeney Marine precisely what we have in yard and disposal arrangements. One trailer and one wreck of a trailer were not claimed or sold, can be disposed of. **Action – NT.**
 - **Chains** – Thanks to JS for bringing down angle grinder, as this saves on our costs. 3 short lengths have been added primarily for kayaks and increases their tie down space by about 25m, it seems to be working well. Should the chain on the bank be moved 2 feet closer to the bank at the end of the season? Approval of the payment of £105 to Russell Scientific Instruments for various angle posts/stakes etc. **Action – Committee will look.**
 - **Footpaths** – Many thanks to Alan, Steve and Peter, as massive job done, and looks much better.
 - **Signage** – i) At entrance; Completed and looks good, however, we may need strap/brace to stop movement in the wind. **Action – JS.**

ii) **Kayaks**; The tie down chains and temporary signed area is working well. **Action** – notice to be removed after Easter.

ii) **Temporary Boat Removal** inc. application form; The signs have now been received and are ready for use. This is an experiment which we shall review at the end of this season. The application form is ready and we can give a few copies to the Carnser Car Park Attendants to hold. We would like the

DPMC to be more prominent on the BPC website and would ask if we can have a dedicated tab at the top of the page. **Action – Clerk.**

- **Grass cutting** – Given the change in personnel over the last couple of years, going forward we have asked the National Trust to meet with us on site at the time of cutting or just before, in order that the grass is cut as per our requirements, which then ensures that the park is able to be used to its capacity. **Action – JS.**
- **Potholes in dinghy park** – We will initially seek advice from the Parish Councils insurers, as to what action they feel is best here. Costs have been obtained via the N/T as the land is in their ownership and hence they determine what material is to be used.
 - To supply, deliver, fill potholes and compact and clear up and cart away using type 1 grey granite comes in at a figure of £2,360 + VAT. Some feel that the potholes are best left, ie. natural state and slow movement down, and that we note that some action may be needed in the future. If we do proceed then the Clerk would look to see if there are any grant funding opportunities. **Action – Clerk.**

6. **Future Charges** as per 24th January 2019 minutes – The Finance Committee of BPC has tasked this committee to become self-funded by April 2020 ie. for the financial year 20/21. Much discussion was had over a number of ideas.

It was **resolved** to send out a communication over this Easter Holiday period if time permits (wording to be emailed to all DPMC committee members) to all registered boat owners and non-registered craft, Blakeney Sailing Club members, CRAB (via their Secretary) and others, asking for;

- ***Voluntary Donations, with a minimum suggested donation of £5.00 per boat.*** Donations to be made by Bacs or Cheque. In addition to advise BPC that any donations given to the DPMC which were not used are to be carried forward and earmarked only for the use of the DPMC for future maintenance of the park and not put into the general reserves in order to be reallocated for other use by BPC. Note also in the GVN. **Action – Clerk.**

Neil Thompson gave his apologies as he had to leave to attend another meeting.

7. Other **Management Issues** not covered above.

- **Breach Notices** – now 4 weeks in, 20 notices/regulations needed. **Action – Clerk & SR.**
- **Slipway** – Mud; ok for time being and not under the responsibility of the DPMC, but BSC. Slipway has been repaired and paid for by BSC.

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8. Date of the **Next Meeting** – Wednesday 19th June 2019 at 6pm on the Dinghy Park, and then back to the Parish Office.

Meeting closed at 8.30pm.

Chairman _____

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