

Blakeney Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Wednesday 27th February 2019

Time: 18.30 - 20.30

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Tracey Bayfield (TB) Tom Green (TG)
John Seymour (JS) Helen Horabin (HH)
Rosemary Thew (RT) Shaun Vincent (SV)
Jane Armstrong (JA) Iain Wolfe (IW)
Jenny Girling (JG) Don Glaister (DG).

The meeting was chaired by Rosemary Thew in the absence of Sam Curtis.

Agenda

1. Apologies for absence.

Joanna Dawson, Margaret Benson and Sam Curtis.

2. Declarations of interest.

Jane Armstrong. Land off New Road owned by JA.

3. Minutes of the meeting held on 21st January 2019.

Acceptance of the Minutes was proposed by JS and seconded by JG. They were initialled and signed by RT.

4. Matters arising from the Minutes.

Point 5 - Review of Neighbourhood Plan Policies. Policies 6,7,8 and 9 have been rewritten by JS, IW, DG and SC. Policy 13 has been rewritten by RT and JS. SC has produced a time line to be used at the Annual Parish meeting.

Action required : SC to reword the Foreward of the NP and agree its content with RT.

Other Actions completed.

Point 6 - The Pre-Submission Consultation can go ahead despite the Local Elections taking place.

Point 9 - Iain Withington was invited to attend the NP SG meeting on 25th March 2019. He is unable to attend but his colleague Stuart Harrison will attend.

5. Review of Neighbourhood Plan Policies.

Policy 1 - Affordable Homes for Local People. Agreed.

Policy 2 - Managing Second Home Ownership. Agreed.

Policy 3 - Change of use from Residential to Holiday Accommodation. Agreed.

Policy 4 - Change of use from Holiday Accommodation to Residential. Agreed.
Policy 5 - Extensions to Holiday Accommodation. Agreed.
Policy 6 - Design of Developments. SV altered the document as decisions were made.
Policy 7 - Improving Design of New or Replacement Homes. SV altered the document as decisions were made.
Policy 8 - Infill Development. SV made changes to the document during the discussions. IW and SC are continuing their work looking at the density of homes in Blakeney. To return to this Policy when this work is completed.
Policy 9 - Existing Dwelling Replacement. SV made changes to the document during the discussions. To look at this Policy again when IW and SC have completed their work as in Policy 8.
Policy 10 - Drainage and Flooding. Agreed.
Policy 11 - Biodiversity and Accessibility. Agreed.
Policy 12 - Preserve Dark Night Skies. Agreed.
Policy 13 - Open Space Preservation. More work to be done on this Policy and Table 1 to be completed.
Policy 14 - Sustainability of Open Spaces. Agreed.
Policy 15 - Local Employment. Agreed.
Policy 16 - Tourism. Agreed.

Supporting text review. JA and HH have reviewed Themes 2 and 3. SV to update the document accordingly. RT has also reviewed sections of the document.

Projects. Section 5 of the Neighbourhood Plan (NP) - Community Projects and Actions - has been produced detailing projects identified whilst developing the Blakeney NP or in consultation with residents at the Consultation Events which don't have a delivery or implementation method which the community may seek to progress.

6. Next Steps - Pre-Submission Consultation.

The Blakeney NP Steering Group (SG) needs the permission of Blakeney Parish Council (BPC) before it can proceed with the Pre-Submission Consultation.
The next BPC meeting is to be held on Tuesday March 5th. At this meeting the Policies produced by the Steering Group will be reviewed by the Parish Councillors. Once the Policies are approved by BPC, dates for the Pre-Submission Consultation can be agreed.

Action : SC to be asked amend the time line he has produced to reflect seasons rather than months.

7. Communication.

Blakeney Annual Parish Meeting. This is to take place on Thursday 14th March. SC is to do a short presentation to update the parishioners on the progress of the Neighbourhood Plan.

Action : TB to ask SC if he wants SV to be at the Annual Parish Meeting to assist with his presentation.

Website. TB has updated the Neighbourhood Plan section and uploaded the Minutes of the SG meetings.

Newsletter. **Action**: SV to produce a Newsletter to support the Pre-Submission Consultation.

8. Strategic Environmental Assessment (SEA).

SV has spoken with Stuart Harrison at North Norfolk District Council (NNDC) about when Stuart wants to do the SEA. The options are to complete the SEA on the Pre-Submission version of the NP or wait until the next version.

Stuart is to attend the next meeting of the Blakeney NPSG in place of Iain Withington who is unable to attend.

9. Date of next meeting.

Monday 25th March 2019.

10. Any Other Business.

None.

The meeting closed at 9.45pm.