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Minutes of a meeting of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** which met on **Monday 4th March 2019 at 5.30pm** in The Parish Office.

Present:- Samantha Arlow (Chairman), Jess Tutt, Rosemary Thew, Judy Pegden & Alison Jewell.

Clerk:- Tracey Bayfield.

- 1. Apologies for absence** – accepted from Shirley Everett (*prior longstanding engagement.*)
- 2. Declarations of Interest** from any committee member – Samantha Arlow declared a pecuniary interest in 'Birdies Catering' as is her daughter, Judy Pegden a pecuniary interest in BBQ provider, as is her daughter.
- 3. Minutes** of the meeting held on Monday 28th January 2019 – It was **resolved** to accept these as a true record.
- 4. Open Public Session** – There were no members of the public present.
- 5. Bookings** – The following were agreed as **resolved** or further action as noted below.

Music –

- Mark Fawcett – Sadly has confirmed that he has an early afternoon booking in Newmarket and hence unable to join us this year.
- Saxophonist – **Action: JP/AJ** to make enquiries ahead of next meeting.
- Fakenham Ukes – **Booked** – Clerk just to confirm final timeslot with them.
- Old Wild Rovers – **Action: JP** will chase a reply.

Entertainment –

New: Auction of Promises – Compere needed; Ask Nick Conrad or Sam Curtis.
Action: TB. Individuals & Businesses to be approached asking for them to donate time/service/item for auction, information leaflet to be made which can be used to explain. **Action: AW** (flyer) & finding participants **ALL**

New: Blakeney does Baking – Emma Boubaker has kindly agreed to judge this for us. **Action: Order prizes as previously agreed TB**

New: Punch & Judy Show – awaiting confirmation from Dandini Puppets –
Action: TB.

- Morris Dancers – The Holt Ridge are unable to muster up enough people. **Action: TB** will make further enquiries.
- Norwich Star Wars Club – **Action – TB** will follow up
- Classic Cars – Blakeney Garage – **Action:TB to book**
- Crazy Golf etc – will make enquiries – **Action: TB**
- Stilt Walkers/Fire Display – **Action: TB to book** – 2 performers, stilts (throughout day) and fire display (8.30pm; lasts 10 mins)
- Dog Show – **Action: TB** will contact a stall holder seen at Burnham to ask them if they would like to attend and possibly offer us some sponsorship.
- Treasure Quest – **Action: JT**
- Announcements at Regatta Events – **Action: TB**

Food & Drink –

- Lamarti Ice Cream – **Booked**
- Macs Plaice Fish & Chips – **Booked**
- Thai – despite chasing, did not reply – No further action
- Crepes & Milkshakes - **Invite**

Stallholders & Car Booters –

- Face & Glitz – **Book**
- Samphire Scents – booking accepted
- Petals & Pots – booking accepted
- Fenspirits Ltd – check if ok with our Bar supplier, if yes, then book
- Edgefield Nurseries – **Booked**
- Source a 'Sweet Treats' stall ie. sweets/fudge – **Action: TB**

Charity Stalls –

- East Anglian Air Ambulance – **Booked**
- MacMillan Cancer Support - **Booked**

Publicity –

- Official photographer – We will speak with Wells Carnival Committee – **Action: SA** (if need be then JT or JP may have other options.)
- Enquire about advertising in the Wells, Sheringham & Cromer Carnival Programmes – **Action: TB**
- Dedicated Facebook page – **Action: SA.**
- Instagram – **Action: JP.**
- Coasthopper - **TB**

Toilets – Plan 'A' – inside Village Hall, **Plan 'B'** – hire 4 bay unisex unit

- **Portaloos/Toilets** – Prices obtained for various options via Broadland Toilets, however, our preference is to utilise the Village Hall Toilets and to pay for the minor works needed, ie. locks to main hall doors and Wallace Room. **Action: TB.**

First Aid –

- Sorted – **TB**

Event Programme/Timings –

- Naturally coming together – **Action: TB**

Car Parking –

- Friary Farm confirmed that they are happy for us to use the top field as an additional overflow car park needed. **Action: TB**

Site Plan, Risk Assessments & Insurance –

- All in hand as per 2018 – Terry Cottle confirmed that he is happy to assist us with site planning once again.

Celebrity Opening & Awards presentation –

- Desmond McCarthy has confirmed that he would be delighted to join us, and open the event and present the Community Volunteer Awards. Confirmed that he is happy for us to mention 'Wiveton Hall Café & Normal for Norfolk' should we wish to. *(Clerk asked.)*

6. *To consider* any items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda. Ie. updates on any outstanding item from previous minutes not detailed above.

7. Date of next meeting – Wednesday 3rd April 2019.

Meeting closed at 6.55pm.

Chairman _____