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Minutes of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** which was held **on Wednesday 22nd May 2019 at 5.30pm** in The Parish Office.

Present:- Jess Tutt (Chairman), Shirley Everett, Alison Wagstaffe, Rosemary Thew, Carolyne Shepherd.

1. ***Resolved*** to accept **Apologies for absence** from Alison Jewell (*away*) & Samantha Arlow (*personal engagement*). In the absence of SA, Jess Tutt was appointed Chairman for this meeting. To note that Jenny Girling decided to stand down from this committee as the Parish Council AGM, but is still very happy to help out at the event and we welcome Carolyne Shepherd, who kindly volunteered to join this committee.
2. There were no **Declarations of Interest** from any committee member present.
3. ***Resolved*** to accept and sign the **Minutes** of the meeting held on Monday 4th March 2019.
4. **Open Public Session** – There were no members of public present.
5. **Bookings** – The following were agreed as ***resolved*** or further action as noted below.

Music:- Saxophonist – Stephane Swervy not available, but 3 other enquiries have been made. **Action:** CS will ask 2 other contacts also.

Entertainment:-

Auction of Promises (compere, publicity and attaining the promises) – Have heard nothing back from Nic Conrad, despite chasing several times. **Action:** **TB** will ask Sam Curtis, as he would make a great compere. **AW** will finalise posters and flyers, then everyone to start making enquiries for pledges.

Dog Show Sponsorship & Stall – Dawn Smith has kindly offered some prizes from her dog walking business. A pet stall has said that they will join us, we await confirmation of their booking. **Action:** **TB** to chase pet stall, **JT** to contact GJL.

Kids Go Carts (Now not available, something else instead?) – will stick with just the Crazy Golf and Bungee Run for this year.

Face Painter – Due to taking on a wedding, before hearing back from us, we have lost our original face painter, but have now appointed 'Face It and Body Art' and they will book a pitch and pay the relevant fee. **Action:** **TB**

Blakeney does Baking – Can we ask Joely and Samantha if they would help us with the stage setting for this event; even if they instruct the rest of us? Simply entry forms to be produced one form for each category, and just a number plaque by each entry. Apron design agreed, now to order. **Action: TB**

Stallholders & Car Booters – An up to date list of bookings was provided.

Sweet Stall (Ron Farrow) awaiting his final booking – **Action: TB** (*if no success then Truly Rural sweets; Cley via AW.*)

Publicity:-

Posters & Flyers for letterbox drop to include event programme/times & T-Shirts – **Action: AW & TB**

Social Media – Facebook – **Action: JT** – Instagram – **Action: SA**

Treasure Quest – **Action: JT**

Anglia News; Radio, My Week in North Norfolk, etc – **Action: TB**

Toilets:-

Village Hall update – Chase J Girling – **Action: TB**

Event Programme/Timings:-

Draft agreed; finalise with all performers and print and advertise – **Action: TB**

Budget:-

If we eat into the £2,500 budget, then so be it, whilst we grow this event.

6. Items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda.

- 2020 – Can we consider a produce/flower element; public request.
- Date for 2020; either Sunday 16th or Sunday 23rd August; Clerk will check out local clashes and then confirm the date and share.

7. **Date of next meeting** – Wednesday 26th June 2019 at 5.30pm in The Parish Office.

Meeting closed a 7.00pm.

Chairman _____