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Minutes of a meeting of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** which was held on **Wednesday 26<sup>th</sup> June 2019 at 5.30pm** in The Parish Office.

**Present:-** Samantha Arlow (Chairman), Alison Wagstaffe, Jess Tutt, Shirley Everett & Carolyne Shepherd.

**Clerk:-** Tracey Bayfield.

**Public:-** 0.

**1. Resolved** to accept **Apologies for absence** from; Rosemary Thew (*prior engagement*) & Judy Pegden.

**2. Declarations of Interest** from any committee member, must state precise interest.

- Samantha Arlow – Birdies Catering; daughter.

**3. Resolved** to accept and sign the **Minutes** of the meeting held on Wednesday 22<sup>nd</sup> May 2019.

**4. Open Public Session** – There were no members of public present.

**5. Bookings** – The following were agreed as ***resolved*** or further action as noted below.

**Music:-**

Saxophonist – Kindred Spirits Duo booked. Musical acts all now booked and confirmed.

**Entertainment:-**

**Auction of Promises** Compere: await reply from SC, if not available, then ask Marty from Circus Ferrel, as he would be great. **Action:TB**

Publicity and attaining the promises – Poster/flyers all now completed, big thanks to AW. Clerk to do print run. Every committee member to advise of who they are prepared to approach so that we do not approach the same people.

**Action: ALL**

**Dog Show** Sponsorship & Stall – Kocookie booked, ask if they would consider sponsoring the first prize for 5 or 6 classes; so small toy or treats. **Action: TB**  
GJL to be contacted about sponsorship – **Action: TB**

Kids Go Carts & Bungee Run – All booked.

**Face Painter** – Change of provider; we have now booked ‘Facelt’ and they have paid the pitch fee.

**Blakeney does Baking** (stage setting) – White table cloths and bunting to be provided – **Action: AW** Check for spare marquee: **Action: CS** 1 x banner solely for this event – **Action: TB.** *(First choice is simple gazebo/marquee in/by the grand ring if cover is needed, if we can find no suitable cover and it is needed then to The Big Top, but the Ukuleles will be setting up and playing!)*

**Stallholders & Car Booters:-**

Clerk shared the updated list of bookings to date and will share them with TC very soon to get a feel for space used and whether anymore bookings can be taken.

**Publicity:-**

Posters, T-shirts, flyers, Aprons – Everything is now ready to print and orders have been placed, Ask N/T if they would print us some A3 size posters – **Action: TB** and to distribute – **Action : ALL**

Social Media – all posters etc will be sent electronically for posting online – **Action: AW, JT, SA**

**Toilets:-**

Village Hall update – JG advised just yesterday that he has this all in hand. Clerk will ensure to chase again if need be.

**Budget:-**

Anticipated income and expenditure to date was shared.

6. Any items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda –

- Committee were reminded that fancy dress was optional but encouraged for the evening!
- **2020 date will be Sunday 23<sup>rd</sup> August** – this date to be shared with the wider community now. It misses Wells, Sheringham and Cromer Carnivals.

7. **Resolved** to give our **Clerk delegated power** to move any reasonable item forward now, so long as within budget.

8. **Date of next meeting** – Wednesday 7<sup>th</sup> August at 5.30pm in the Parish Office and at that meeting to agree an informal ‘wash up’, meeting after the event.

Meeting closed at 6.42pm.

Chairman \_\_\_\_\_