

Blakeney Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Monday 19th August 2019

Time: 17.00 - 19.00

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Tracey Bayfield (TB) Joanna Dawson (JD)
Don Glaister (DG) Helen Horabin (HH)
Rosemary Thew (RT) Sam Curtis (SC)
Tom Green (TG) Shaun Vincent (SV)
Jane Armstrong (JA)

Agenda

1. Apologies for absence.

John Seymour, Margaret Benson and Jenny Girling.

Did not attend - Iain Wolfe.

2. Declarations of interest.

Jane Armstrong. Interest is 39 New Road, Blakeney.

3. Minutes of the meeting held on 15th July 2019.

Acceptance of the Minutes was proposed by SC and seconded by TB. They were initialled and signed by SC.

4. Matters arising from the Minutes.

Item 6.

SC has determined the sizes of the Open Spaces and has forwarded to SV who has updated the Open Spaces table. Just one measurement is outstanding.

Action: When the table is complete, TB to ask North Norfolk District Council (NNDC) to produce a map of Blakeney highlighting and labelling the Open Spaces.

(At this point RT joined the meeting. Apologies for a potential late arrival had been received.)

Item 7.

SV did not receive all comments on the Neighbourhood Plan (NP) Draft v0.9 by 5th August. Two copies of the Draft with written comments have not yet arrived by post at SV's office. SV has forwarded an updated Draft of the NP, v0.10, to members but this is not the final Draft.

TG has created a file of photos for use in the NP and forwarded to SV.

RT described some of the changes that were proposed but not yet received by SV. The SG agreed with these changes.

Action : SC to rewrite the Foreword to the NP as concerns were raised that residents might be under the impression that changes would happen immediately. It could take time for the NP Policies to make a big difference particularly in relation to Affordable Housing where initially, at least, improvements will be limited.

Action : DG to forward to SV the supporting text he has written regarding Theme 3 - Local Economy and Tourism.

Action : SV to update and forward the updated Draft NP to Steering Group (SG) members.

5. Neighbourhood Plan Sign Off.

This is not possible at the moment.

6. Regulation 14 Consultation.

NNDC will ask the SG to submit the Draft NP to Blakeney Parish Council (BPC) for BPC to agree that it can go forward for Public Consultation.

This will require an Extraordinary BPC meeting.

Action : TB to arrange an Extraordinary BPC meeting.

7. Next steps and key dates.

The Public Consultation must run for 6 weeks.

It was agreed that there will be one more SG meeting to Sign Off the Draft NP before it is passed to BPC. This meeting will be held on Tuesday 10 September, starting at 6pm.

Action : TB will print off hard copies of the Final Version of the Draft NP for SG members once she receives it from SV.

Action : TB to liaise with Parish Councillors to arrange a date for an Extraordinary BPC meeting before the end of September.

Action : TB to check Village Hall/ venue availability when dates are agreed for the Public Consultation. (Key SG members to consult their diaries and confirm dates asap.)

Action : HH to write a short piece for insertion in October edition of the Glaven Valley Newsletter advising of the dates of the forthcoming Public Consultation.

8. Communication.

Nothing to note.

9. Strategic Environmental Assessment (SEA).

SV stated that it is preferable for NNDC to produce the SEA before the Consultation Period begins but they can run concurrently.

10. Date of next meeting.

The next Steering Group meeting is to be held on **Tuesday 10th September 2019 commencing at 6pm.**

11. Any Other Business.

Agenda item for next meeting - Neighbourhood Plan Sign Off.

The meeting closed at 18.40.