

# Blakeney Neighbourhood Plan

## Minutes of the Steering Group Meeting

Date: Thursday 30th January 2020

Time: 17.00 - 19.00

Location: Parish Council Office, Village Hall, Langham Road, Blakeney.

Present: Tracey Bayfield (TB)      Rosemary Thew (RT)  
Don Glaister (DG)      Helen Horabin (HH)  
Shaun Vincent (SV)      Jane Armstrong (JA)  
Jenny Girling (JG)

There was one member of the public present.

### Agenda

Rosemary Thew chaired the meeting as Sam Curtis was absent.

#### 1. Apologies for absence.

Joanna Dawson, Tom Green, Margaret Benson, John Seymour and Sam Curtis who hoped to arrive before the end of the meeting.

Did not attend - Iain Wolfe.

#### 2. Declarations of interest.

Jane Armstrong. Interest is 39 New Road, Blakeney.

#### **An additional Agenda item was added as the member of the public wished to speak. A maximum of 15 minutes was allocated for this item.**

The member of the public queried if the Steering Group (SG) had taken into account the points made in the presentation given to the Steering Group at the meeting held on 16th December 2019.

RT advised that the Draft Neighbourhood Plan makes it very clear that it is North Norfolk District Council (NNDC) who will decide which site in Blakeney is to be developed and that there are 8 other sites to be considered.

The Blakeney Neighbourhood Plan Consultation Response Document states in the Neighbourhood Plan Comments and Action section of the Response to PS/3 that "additional text will be added to make it clear that Site BLA04 is NNDC's choice of site and their preference for development of the sites that came forward." The Draft Blakeney Neighbourhood Plan will be updated accordingly.

The member of the public advised that he was content with the above and thanked the Steering Group.

The member of the public left the meeting.

### 3. Minutes of the meeting held on 16th December 2019.

JA advised that instead of reading that she “thought it odd that the SG hadn’t been advised that the plans (for the affordable housing on Langham Road) would be on display” the Minutes should read that she “thought it odd that the SG hadn’t been informed or included in any discussions about the proposed housing prior to it being made public, especially given that affordable housing is such a key part of the NP.”

Acceptance of the Minutes, subject to the amendment made by JA detailed above, was proposed by RT and seconded by TB. They were initialled and signed by RT.

### 4. Matters arising from the Minutes.

4. Item 4. TB has asked NNDC to produce a map of Blakeney highlighting and labelling the Open Spaces. She has not yet received the Map.

### 5. Regulation 14 Consultation - review and actions.

The Response from NNDC - PS 27 - was considered by the SG and comments made.

During the meeting SV added the comments and actions made by the SG to the document as it was worked through.

#### Actions :

TB to send information to SV regarding instances that the Parish Council and the SG believe to be overdevelopment in Blakeney.

TB to send information regarding the dates that flooding of sewage occurred in Blakeney.

TB to ask NNDC for a copy of the RAMS document.

### 6. Next steps and key documents.

- Blakeney Neighbourhood Plan.

**Action :** SG members to go through the the responses from PS23 - PS36, excluding PS27 from NNDC. Comments and actions to be forwarded to SV by email by Monday 10th February. (When SC joined the meeting he offered to scan any handwritten comments and actions and forward them to SV by email.).

- Baseline Data Report.

The Baseline Data Report, dated November 2018, is available on the Blakeney Parish Council website. This needs to be reviewed to see if it requires updating.

**Action :** SG members to review and send comments to SV by Monday 10th February.

- Basic Conditions Report.

**Action :** SV to produce and send to the SG for members to review.

- Consultation Statement.

**Action :** SV to complete.

- Strategic Environmental Assessment (SEA)

To be completed by NNDC.

- Habitat Regulations Assessment (HRA)

To be completed by NNDC.

### 7. Date of next meeting.

The next Steering Group meeting is to be held on **Monday 17th February 2020 at 5pm.**

### 8. Any Other Business.

None.

The meeting closed at 19.05.