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Minutes of a virtual meeting of **Blakeney Parish Council** which was held on **Tuesday 2nd February 2021** commencing at 7.00pm via ZOOM.

Present:- Rosemary Thew (Chairman), Jenny Girling (Vice-Chairman), Jane Armstrong, Alban Donohoe, Barry Girling, Edward Hackford, Nigel Sutcliffe & Iain Wolfe. Also County Cllr, Dr. Marie Strong.

Clerk:- Tracey Bayfield

Public:- 4

1. **Apologies for Absence** were ***accepted*** from; Samantha Arlow, Jess Tutt & Shirley Everett.

2. **Declarations of Interest** – Edward Hackford declared a Personal Interest, regarding item no. 9.3. as Chairman of the Blakeney Village Hall Trust.

3. **Minutes** -

3.1. It was ***resolved*** that the minutes of the **Full Council Meeting** held on Tuesday 12th January 2021 are signed as a true record.

4. **Guests – Wells Police (Safer Neighbourhood Team)** No report received.

5. There were no **Chairman's Announcements**.

6. **COUNCILLOR REPORTS** –

6.1. **County Councillor** - Dr. Marie Strong had submitted a generic report in advance which had been shared with the members, which will be copied in the pages of the GVN.

6.2. **District Councillor** – Currently on extended leave. The Chairman reminded the meeting, that anything normally picked up by our District Cllr was being directed to an appropriate member or officer at NNDC in the meantime.

7. **OPEN PUBLIC SESSION** – No members of the public wished to speak.

8. **PLANNING** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building.

8.1. Application no. **PF/21/0023** – *Proposal; Single storey extension to south elevation of dwelling at, **The Coast House, Back Lane, Blakeney**. ***Resolved*** – No objection.*

8.2. Application no. **PF/21/0099** – *Proposal; Two storey and single storey extensions; alteration to dormer roofs; construction of detached garage and studio, including the removal of existing conservatory, garden*

sheds and garage at, **Bramley Cottage, Coronation Lane, Blakeney.**
Resolved – Support, subject to there being a condition that the ‘studio’ is not to be used for letting purposes, ie. it is only to be used as ancillary to the main property.

- 8.3. Application no. **PF/21/0614** – Subdivision of single dwelling to form two dwellings etc. The applicant has appealed to the Secretary of State against the decision of NNDC to refuse permission; appeal ref. PINS; APP/Y2620/W/20/3260863. **Resolved** – No further comment.

9. FINANCE

- 9.1. **Resolved** that the **Accounts** totalling £11,263.58 are approved.
- 9.2. **Clerk/RFO Report** – Members were in receipt of the cashbook figures to date.
- 9.3. **Resolved** to accept the following recommendations from the **Car Park Strategy Review** Working Party following their meeting on 21st January 2021;

Carnser Car Park – The following decisions will be conveyed to The National Trust this evening as decisions are needed ahead of the forthcoming season.

- i) Whole day charge to remain, no stepped charges.
- ii) Charges for 2021; Cars £6.00, Car & Trailer £10.00, Motorhomes £10.00, iv) Summer season charge after 6pm to remain at £2.00.
- iii) BPC to continue to employ the Car Park Attendants as opposed to The National Trust.
- iv) We would like to resurrect the old Parkeon P&D machine in our store, have the software updated so that it takes contactless payments in addition to coins, and locate it on The Carnser, be it on our hut or at the rear of the car park near the dinghy park. There would be a cost. The other machine (the current one) to remain as it takes coins and scans N/T cards. So two machines, both solar, both take coins, one taking contactless payments and one taking N/T cards. (No chip and pin and no notes. This option is as a result of the N/T not being able to change their current machine to suit the local scenario as it comes under the umbrella of the N/T national contract covering P&D machines.)
- v) If, and only if we cannot resurrect the Parkeon machine as just mentioned, then in principle we would like to introduce the contactless card payment machine (PDQ), this would be operated by the Car Park Attendants and the visitor would then display a ticket on the dashboard.

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We understand from the N/T that the cost is £15 per month, but wish to seek clarification from them regarding the individual transaction fee.

- vi) The 'Keep Blakeney Special' leaflet drop, suggested less parking on The Carnser; to do this would mean a loss of income, people will still drive around the iconic quay. If we were to do this, we would have to get the balance right; Conservation v Access v Income; and we would need to have alternative land for use as the visitors and their vehicles will still arrive in the village. This would need a master plan, as a decision to remove a number of parking spaces from the Carnser would have a knock on effect and push the vehicles elsewhere in the village. The village hall car park fills quickly each day during the season. (NB: This would also need to be discussed with The National Trust. For daily visitors, the car parks fill in the following order; Carnser always first, quickly followed by the village hall, then we direct to the overflow.)

Coronation Car Park – No change; ie. fees to remain as they are for 2021, no issuing of season tickets and the permits to remain as they are.

Village Hall Car Park – The Working Party, are fully aware of the numerous user groups and the possible implications of the proposals which follow, however, the group felt that this was not sufficient reason not to explore this potential income stream fully.

- i) We will consider in principle the implementation of a P&D system for this car park.
- ii) Discuss with the Blakeney Village Hall Trust.
- iii) Identify other stakeholders and discuss with them, ie. Spar, Scout Group, Hotel, etc, etc.
- iv) Engage and consult with the wider community as part of the exploration process.
- v) Initial recommendations are; Charges from 8am to 6pm, Free thereafter. 30 Minutes free parking. £3.00 a day (lower than the other P&D car parks). Free residents permit to apply in this car park.
- vi) Consider the implications, pros and cons, not only to the users but also to the Parish Council.
- vii) Would have to agree an implementation date to aim for.
- viii) Explore all costs of implementing any scheme.

Overflow Car Park (Langham Road) – Retain it as an overflow car park.

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- i) Subject to the thoughts of NCC consider making this P&D at a charge of £3.00 per day (the charge here should be the same as any implemented for the village hall car park.)
- ii) Ensure any decision is financially viable by exploring all potential costs.
- iii) Resubmit the planning application, to permit use for more than 28 days a year, which the Parish Council withdrew pending resolving the parking on The Pastures driveway.
- iv) Consider whether this would be best served via a P&D machine or a local youngster taking contactless payments.
- v) Agree an implementation date to aim for.

Red House Land/Highway Parking Bays – Leave as it is.

Westgate Street –

- i) No unsightly matrix signs on the A149, wait and see what result we have from the NCC Parish Partnership funding application which is for improved NCC highway signage for the Car Parks.

9.4. **Resolved** that moving forward from item no. 9.3. and continuing the wider theme, of **Traffic related Matters** we task a Working Party to pick up on the recommendations made, which will pick up nicely one of the points in the emerging 'Blakeney Neighbourhood Plan' as well as the 'Keep Blakeney Special' paper. Jane, Nigel, Iain, Edward, Jenny & Rosemary will form this revised Working Group.

10. TRANSPORT/TRAFFIC RELATED ITEMS & REPORTS FROM REPRESENTATIVES ON OTHER BODIES

10.1. **Resolved** to approve the appointment of Jane Armstrong as representative of BPC on the **Dinghy Park Management Committee**, thus creating 1 x Blakeney Sailing Club representative vacancy.

10.2. **Committee/Rep Reports**; must be received in advance and in writing from a member. None received.

11. COUNCILLORS QUESTIONS – There were none.

12. CORRESPONDENCE – No items received.

13. Confidential Business – Exclusion of the Press & Public

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It was **resolved** to exclude the Press and the Public due to the nature of the business about to be transacted (detailed below).

Victoria Egan and Hannah Morgan from The National Trust had been invited to join us for this part of the meeting.

13.1. **Carnser Operational Planning** and 2021 season in partnership with The National Trust’.

- BPC Members, advised the N/T of all points agreed earlier in the evening, as per item no. 9.3. Carnser Car park.
- **Resolved** – Starting from 2021 the charges will commence at the beginning of the Easter School Holiday period or the 1st April whichever is earliest each year.
- The **N/T** agreed to take away the following points, reflect and discuss further and come back to us;
 - i) The issue of BPC resurrecting and installing a second machine.
 - ii) BPC not wanting the N/T to run the car park in 2021.
 - iii) BPC not wanting the N/T to become the employer of the car park attendants, despite possible minimal cost savings. (By ways in which the Parish Council did not agree with.)
 - iv) Look to incorporate the number of Scottish N/T membership holders into the agreement so that under the local agreement neither party lost out, but this would only be possible by N/T staff checking.
- Members asked if the N/T could put forward a clear case in writing as to the reasons they felt that it was more beneficial to the village for the Trust to run the Carnser Car Park, as opposed to the Parish Council, for the Full Council to then consider, as they did not feel that such a case had been put forward.

13.2. Members were in receipt of the quarterly **Summary of Income & Expenditure** (current year) including comparison with the budget as per BPC Standing Order 17c and noted that the Parish Council finances were in a healthy position.

Meeting closed at 21:42pm

Chairman _____