

BLAKENEY PARISH COUNCIL - NOTICE

There will be a virtual meeting of the '**Finance & Governance Committee**' on **Tuesday 27th April 2021 at 7pm**
All Members are hereby summoned to attend.

Tracey Bayfield

Mrs Tracey Bayfield - Clerk to the Council
(21st April 2021)

Topic: Finance & Governance Committee

Time: Apr 27, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/98269358079?pwd=ekxuZWJsTm1GbnFOM0EwcUtkRmptQT09>

Meeting ID: 982 6935 8079

Passcode: 509457

AGENDA

1. To receive & consider **Apologies for Absence**.
2. To receive **Declarations of Interest** from members.

Under the 'Code of Conduct', members must declare any disclosable Personal or Pecuniary (prejudicial) interests. If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting.

3. To receive & approve the **Minutes** of the meetings held on:

- i) Monday 7th December 2020. *(Cllrs have.)*
- ii) Thursday 6th February 2020. *(Cllrs have.)*
- iii) Wednesday 27th November 2019. *(Cllrs have)*

4. **Open Public Session (maximum of 15 minutes).**

5. To **review** various governing documents;

- i) *Standing Orders*
- ii) *Financial Regulations*
- iii) *Financial Risk Assessment including Effectiveness of Internal Audit/Controls*
- iv) *Committees Structure*
- v) *4 Year Strategy*

6. *To consider* scheduling quarterly meetings of the **Finance Committee** to coincide with the availability of the quarterly financial updates as opposed to dealing with these in Full Council.
7. **Clerk/RFO Report** – There are other documents to be reviewed and these will be listed in due course.

Meeting closed.