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Minutes of a meeting of the **Finance & Governance Committee**, which was held on Thursday 18th November 2021 at 7pm.

Present:- Rosemary Thew (Chairman), Jenny Girling, Nigel Sutcliffe, Jane Armstrong and Edward Hackford.

Clerk:- Tracey Bayfield

Public:- 0

Cllr Jane Armstrong advised that she was recording the meeting.

1. **Apologies for Absence** were **accepted** from Iain Wolfe.
2. There were no **Declarations of Interest** from members.
3. **Resolved** to approve the **Minutes** of the meeting held on Thursday 15th July 2021.
4. **Open Public Session** – No members of the public were present.

Resolved to take item no. 6 (Play Inspection & BMX Track Reports) & 7 (Operational Project Plan) on the published agenda first and then take item no. 5 (Internal Audit Report, Bank Reconciliation Statements, Quarterly figures) & 8 (Draft Budget for 2022/23) as **Confidential Business – Exclusion of the Press & Public** – *Due to the confidential nature of the business about to be transacted (which includes staff salaries, pensions and other sensitive items), it is agreed that the press and public are now excluded and they are instructed to withdraw. (Admission to Meeting Act (Public Bodies) 1960.*

5. **Resolved** that having considered the **Play Inspection & BMX Track Reports** dated 14th October 2021 that we; 1) Try and find a company to undertake a full inspection of the cable and fixings on the 2 zipwires, as per the recommendation from The Play Inspection Co Ltd, whilst noting that they themselves do not undertake this work. 2) Ask a local contractor such as G. Davison to take a look at both reports and quote for undertaking the minor repairs, whilst obtaining costs for any specialist parts that we may require. 3) Members noted that the goal posts were scheduled for removal and were awaiting the help of a third party, when they could fit this work in.
6. **Resolved** that we are happy to adopt the **Operational Project Plan** (formerly known as the 4 Year Strategy).

Cllr Jane Armstrong was asked to stop recording the meeting from this point.

7. **Resolved** to accept the following items;

- Quarterly **Internal Audit Report** dated 26th October 2021.
- **Bank Reconciliation Statements** – for Quarter 2.
- Second **Quarter figures** – both income & expenditure against budget variance.

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8. ***Resolved*** that having worked through the **Draft Budget for 2022/23** which includes current year 2021/22 figures, that we recommend to the Full Council a **Precept of £43,000 for 2022/23**.
9. The next quarterly meeting of the **Finance & Governance Committee** will be confirmed in due course.

Meeting closed at 8.58pm.

Chairman _____

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