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Minutes of a meeting of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** which was held on Wednesday 7th August 2019 at 5.30pm in The Parish Office.

Present:- Samantha Arlow (Chairman), Jess Tutt, Shirley Everett, Alison Jewell, Alison Wagstaffe & Carlyne Shepherd.

Clerk:- Tracey Bayfield.

Public:- 0.

1. **Apologies for absence** – received and ***accepted*** from Rosemary Thew.
2. **Declarations of Interest** from any committee member, must state precise interest.
 - Samantha Arlow – Birdies Catering: daughter.
3. ***Resolved*** to accept and sign the **Minutes** of the meeting held on Wednesday 26th June 2019.
4. **Open Public Session** – There were no members of public present.
5. **Bookings** – The following were agreed as ***resolved*** or further action as noted below.

Music – All 5 musical acts booked – no further action necessary
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Entertainment - Auction of Promises to take place in The Grand Ring – We have not started the requests as early as maybe we ought to have, however, pledges are coming in, we need to push this in these last few days. Clerk will ensure that we have a compere for this event and will produce paperwork. AW volunteered to the auctioneer's cashier and CS offered to assist.

Gray's Funfair will bring – trampolines, 2 x kiddies rides, 1 x stall, 1 x play centre.

All entertainment is booked and confirmed with no further action necessary.

Stallholders & Car Booters – We currently have 7 charity stalls and 17 other stalls, and 14 car booters, all up on last year. We would like to refund one stall holder who has had an accident and is now unable to join us, this is a one off goodwill gesture on our part.

Publicity - Social Media – All going very well. Once we have the final list of pledges for the Auction of Promises, forward this on to both JT & SA.

Toilets - Village Hall update – All locks fitted, Village Hall Chairman very happy

with the work, we will ask Trevor Leach to clean the toilets on our behalf before 10am on the morning of Monday 19th August.

Budget:- Anticipated income an expenditure to date: Current figures show that we may use just over £700 of our £2,500 budget, with the aim of course to be cost neutral if we can.

6. Any items not covered above in relation to the **Event** which need to be addressed this evening.

- Straw – ask for a 5pm delivery on Saturday 17th August
- List of helpers and tasks – Clerk will draw up and issue
- All reminded to bring large rubbish bins, black bags will be provided
- 4pm start on Sat and 8am start on Sun

7. **Date of next meeting** – We will have an informal ‘wrap up’ meeting at AW’s in the week or so following the event, date and time tbc.

Meeting closed at 6.23pm.

Chairman _____