

Members of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** will meet on **Tuesday 17th May 2022 at 5.00pm** in either The Parish Office or The Scout Hut.

All committee members are hereby summoned to attend.

Tracey Bayfield

Clerk to Blakeney Parish Council

Dated: 11th May 2022

AGENDA for Tuesday 17th May 2022

PLATINUM JUBILEE

1. *To receive Apologies for absence.*
2. *To receive Declarations of Interest from any committee member.*
3. *To receive & approve the Minutes of the meeting held on Tuesday 26th April 2022.*
4. **Open Public Session** if required. *(Maximum of 15 minutes.)*
5. **Organisations** and their plans, an update;
 - *RBL – detail of what this committee needs to do*
 - *St. Nicholas Church & beacon lighting – detail of what this committee needs to do*
 - *Budget update & funding*
 - *Items for update/further discussion where need be; Events, dates, times, involvement, budgets, taking items forward, partnership working, commemorative items, way forward & next steps, if and when to meet next*

Jubilee section of meeting ENDS.

Now we move onto the Party on The Pastures – Sunday 21st August 2022.

6. Note, the **Minutes** of the **Party on The Pastures** meeting held on Thursday 20th January 2022, were the only item approved/considered at our last meeting.
7. **Bookings** – *To receive, consider/update and confirm* additional information to include our bookings, and stall bookings. (General headings below, we will go into detail.)

Music
Big Top/Stage
Entertainment
Dog Show
Food & Drink
P.A. System & Lighting
Charity Stalls
Publicity
Toilets
First Aid
Event Programme/Timings
Car Parking
Site Plan, Risk Assessments & Insurance
Celebrity Opening & Awards presentation

8. *To consider* any items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda.

9. *To agree* **Date of next meeting**.

Meeting closed.