

A meeting of **Blakeney Parish Council** will take place on **Tuesday 5th July 2022** in **The Scout Hut at 7.00pm**

All Parish Councillors are hereby summoned to attend and are to arrive no later than 6.55pm.

Tracey Bayfield

Mrs Tracey Bayfield (PSLCC)
Clerk of the Council
28th June 2022

AGENDA

1. To receive & consider Apologies for Absence.

2. To receive & consider Declarations of Interest & requests for dispensations from members – *(Under the 'Code of Conduct', members must declare any disclosable **Pecuniary Interests, and must state the precise nature of the interest.** If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting. If a member has a **Personal Interest, it must be stated** and they may take part in the discussion and voting.)*

3. Minutes - To receive & confirm the minutes of;

i) The Full Council Meeting held on Tuesday 7th June 2022.

4. Chairman's Announcements – If any.

5. Reports from Police, County & District Councillors –

5.1. *Wells Safer Neighbourhood Police Team.*

5.2. *County Councillor – Michael Dalby.*

5.3. *District Councillor – Victoria Holliday.*

6. Open Public Session – to allow members of the public and councillors with prejudicial interests to address the meeting. *(Maximum of 15 minutes and up to 3 minutes per participant.)*

7. Planning – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building.

(Cllrs; Please view applications on the NNDC website ahead of this meeting as there will be no screen sharing at the meeting.)

(NB: In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council website by said agenda.)

To receive & consider the following **Planning Applications** (ref. no's shown); and other planning related items.

- 7.1. **PF/22/1390** – *Proposal; Single storey rear extension following removal of conservatory; alterations to front elevation including dormer extension and first floor extension at, Morleys, 67 Morston Road, Blakeney.*
- 7.2. **PF/22/1411** – *Proposal; Demolition of existing single storey dwelling and erection of replacement detached dwelling and garage; alterations to access at, 21 Kingsway, Blakeney.*
- 7.3. **PF/22/1415 & *LA/22/1416** – *Proposal; Alterations to fenestration of dwelling to include 5 dormers, rooflight and additional window in north elevation; formation of outdoor swimming pool and erection of pool house with associated garden alterations at; The Friary, Mariners Hill, Blakeney. * Listed Building* – Internal and external works to dwelling.
- 7.4. **RV/22/1472** – *Removal of condition 4 (restricting use of annexe to purposes incidental to the enjoyment of the dwellinghouse, and shall not be let out for tourism purposes) of planning permission PF/21/1511 (first floor extension to residential annexe) at, (Dinky Cottage), 39 High Street, Blakeney.*
- 7.5. **Appeal of no. PF/21/3265** – *Provision of outdoor swimming pool with associated ground works at, Three Owls Farm, Saxlingham Road, Blakeney. (Any comments, modification/withdrawal of any previous representations must be made to The Planning Inspectorate by 25th July 2022.)*
- 7.6. *To consider how new planning applications should/must be assessed against the **Conservation Area Appraisal & Local Design Guide** and how we should make representations to NNDC, in particular in relation to New Road, Blakeney.*

8. FINANCE

- 8.1. *To agree the **Accounts** to be paid.*
- 8.2. *To receive **Clerk/RFO Report**.*
- 8.3. *To consider quote to reinstate old **Carnser P&D machine**; to include facilitating contactless payments.*
- 8.4. *To consider quote for the 5 yearly **Street Lighting Column** inspection and testing.*
- 8.5. *To consider quote for the software upgrade for **Coronation Car Park**.*
- 8.6. *To approve the addition of 'Countrystyle Recycling' to our **Direct Debit** list.*

8.7. *To consider* an annual subscription to **Norfolk Parish Training & Support.**

9. **Reports from Representatives on Other Committees/Groups** which have met recently if applicable – None that the Clerk is aware of since the last meeting.

- To appoint a BPC representative to the **Blakeney Village Hall Trust.**
- **Events Committee** – Would like to suggest at that any new 'housing development' is called either 'Queen Elizabeth Close' or 'Queen Elizabeth Way' also, can we place a 'Platinum Jubilee plaque' somewhere in the village now, to mark the commemoration.

10. **COUNCILLORS QUESTIONS** – *Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting.*

The following questions were received from Cllr Jane Armstrong;

Further to the request last year from the Governance & Finance Committee for me to review (amongst other policies) the Blakeney Parish Council Data Protection Policy, and my subsequent requests to see the model NALC GDPR policy, to help with this review, please would Rosemary (as Chair of the Personnel & Data Protection Committee) and/or Tracey (as Clerk) explain:

- a) whether or not Blakeney Parish Council has a Data Protection Officer?
- b) the reason why BPC does (or doesn't) have a Data Protection Officer?
- c) if, as per our website, Tracey is still our Data Protection Officer, what the background to the attached document is? (ie the version of the BPC GDPR Policy which Tracey sent to me in January and which appears to be proposing to remove all reference to the "Data Protection Officer")
- d) if Tracey has ceased to be our Data Protection Officer, when and by what body was this decision taken?"

11. **CORRESPONDENCE** –

- 11.1. *To consider* request for a new sailing business to place a little **Advertising Sign** on one of the posts on the quayside.
- 11.2. *To consider* nominations for the **Community Volunteer Award.**
- 11.3. *To consider* whether to continue using the **Dinghy Park** as an overflow car park.

- 11.4. *To consider* the **Coronation Car Park** policy and those who continuously breach the rules.

For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.

PF/21/1657 – Proposed overflow car park (remaining as grassed area), with a maximum of 200 parking spaces and improvements to existing vehicle access at, Land known as **The Former School Field, Langham Road, Blakeney** – **Withdrawn**.

Meeting closed.

Next Scheduled Meeting

Full Council - Tuesday 2nd August 2022 at 7.00pm in The Scout Hut

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed and will be advertised on the noticeboard and website.)

NB. Councillors & members of the public, please note that ANY item requiring a decision in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.

(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)