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Minutes of a meeting of **Blakeney Parish Council** which was held on **Tuesday 5th July 2022** in **The Scout Hut at 7.00pm.**

Present:- Rosemary Thew (Chairman), Nigel Sutcliffe (Vice-Chairman), Samantha Arlow, Jane Armstrong, Alban Donohoe, Shirley Everett, Barry Girling, Jenny Girling & Willie Weston.

Also, District Cllr. Victoria Holliday & County Cllr. Michael Dalby.

Clerk:- Tracey Bayfield

Public:- 0

1. Apologies for Absence – were ***accepted*** from Edward Hackford.

2. Declarations of Interest received as follows from members;

- Cllr Nigel Sutcliffe – Item no. 7.1. as knows the applicant.

3. Resolved that the **Minutes** of the meeting held on Tuesday 7th June 2022 are signed as a true record.

4. Chairman's Announcements – Gave a brief update on the NNDC Town & Parish Engagement Forum meeting just attended. Much of the meeting was a presentation on affordable housing. No new housing and tourism development planning applications are being approved in the Broads and Wensum, ie. the areas affected by the nutrient neutrality, targets for house building remain and there is a danger that building numbers in unaffected areas (which include Blakeney) might be increased, although we had assurances about wanting to preserve the AONB. Community Connectors are being appointed, our District Cllr covers this in her report. The call for action on second homes is being debated on 20th July.

5. Reports from Police, County & District Councillors –

5.1. Wells Safer Neighbourhood Police Team – no report received.

5.2. County Councillor – Michael Dalby had circulated his report in advance. Of particular note was the update from NCC Highways in relation to the recent resurfacing and lining work which had taken place in the village, which members of the Parish Council and the public, have voiced concerns about. Steve White, has taken a further look and while the works are untidy and uneven, Highways say this is within tolerance. They will keep an eye on the affected areas during the summer and if needed carry out repairs in the autumn. BPC is not happy with this, and asked Michael to advise Highways that this was not good enough. In turn, he would be walking the village and take photos and go back to NCC Highways. Particular areas of concern are; i) Inadequate dressing around ironworks, ii) the haphazard painting of the yellow lines, iii) trenches/holes at the edge of the carriageway, iv) potholes & v) manhole cover in Back Lane is more or less totally covered in tarmac.

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5.3. **District Councillor – Victoria Holliday** had circulated her report in advance. Key points summarised;

Coastal – Additional funding will be required for Cromer and Mundesley Coast Protection Schemes owing to increased construction costs.

Housing – 160 new affordable houses were built last year, with 52 expected this year. The number is lower due to lack of sites and the impact of the building pause due to nutrient neutrality. There are currently 49 households in temporary accommodation in the district and 2525 households on the waiting list.

Leisure – there will be a bid for Levelling Up funding to build a new swimming pool in Fakenham. Six blue flag accolades awarded across the district. RNLI lifeguards are in place at Sheringham West, Cromer East, Mundesley and Sea Palling and the remainder will start in July.

Planning – Consultants have been appointed to work with NNDC and the other affected Norfolk councils to develop a short-term mitigation strategy for the Nutrient Neutrality issue by August, and a long-term strategy by February 2023. The building control team has a higher workload than usual and the enforcement team currently has 245 live cases.

6. **Open Public Session** – None.

7. **Planning** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building.

7.1. **PF/22/1390** – *Proposal; Single storey rear extension following removal of conservatory; alterations to front elevation including dormer extension and first floor extension at, Morleys, 67 Morston Road, Blakeney. Resolved* – No objection.

7.2. **PF/22/1411** – *Proposal; Demolition of existing single storey dwelling and erection of replacement detached dwelling and garage; alterations to access at, 21 Kingsway, Blakeney. Resolved* - Object; this proposal is very much out of keeping with the surrounding area and properties and is not suited to this location. There are discrepancies in the materials to be used in the documents, hence clarification should be sought. As per our previous comments, it neither enhances the area or reflects the other properties in Kingsway.

7.3. **PF/22/1415 & *LA/22/1416** – *Proposal; Alterations to fenestration of dwelling to include 5 dormers, rooflight and additional window in north elevation; formation of outdoor swimming pool and erection of pool house with associated garden alterations at; The Friary, Mariners Hill, Blakeney. * Listed Building* – Internal and external works to dwelling. **Resolved** – Object – The swimming pool is too close to the neighbouring boundary; the dormers detract from the views of the roofs and the roofline

in this part of the village & there is a lack of detail with regard the dormer in bedroom 5.

- 7.4. **RV/22/1472** – *Removal of condition 4 (restricting use of annexe to purposes incidental to the enjoyment of the dwellinghouse, and shall not be let out for tourism purposes) of planning permission PF/21/1511 (first floor extension to residential annexe) at, (Dinky Cottage), 39 High Street, Blakeney. Resolved* – Object; Our objections as per previous still stand, ie; this is a very small site (known as Dinky Cottage). We are concerned that the removal of this condition will have a detrimental impact on neighbouring properties and we refer you to the concerns previously raised by NCC Highways as per ref. PF/21/1511. We would like for this occupancy condition to remain.
- 7.5. **Appeal of no. PF/21/3265** – *Provision of outdoor swimming pool with associated ground works at, Three Owls Farm, Saxlingham Road, Blakeney. (Any comments, modification/withdrawal of any previous representations must be made to The Planning Inspectorate by 25th July 2022.) Resolved* – We would ask that The Planning Inspectorate is made very aware of the previous history for this site; which is well documented. (The Clerk will list the planning application reference numbers in the reply.)
- 7.6. **Resolved** that BPC agrees with comments made to us by parishioners, that in light of the planning application for no. 43 New Road (PF/21/3073), the **Conservation Area Appraisal & Local Design Guide** were not adhered to by NNDC Planning and a design was approved by the Conservation Officer, which is not in-keeping with the Conservation Area. This application did not follow due process and we would ask that our District Cllr, tells the Officers that these policies should be included and referred to and this application reconsidered. This lack of conformity, raises concerns over any new planning applications which are likely to be received within the Conservation Area of the village in particular in relation to New Road, Blakeney.

8. FINANCE

- 8.1. **Resolved** that the **Accounts** totalling £17,461.29 are paid.
- 8.2. **Clerk/RFO Report** – Brief update on Carnser Car Park income, which is down this year compared to last and on Coronation Car Park. Also;
- **Gallagher Insurance** – *quashed the £45.73 fee due for the 8-day additional cover, and no other quotes were received from any of the other providers, our policy therefore remains with this provider for the next 12 months.*

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- Our **litter and dog waste bins** are all now on the NNDC system via their contract with SERCO. We will monitor the emptying timetable to ensure that it meets our needs.
 - MP Duncan Baker, has written to say that he supports and endorses Clerks with the '**Civility in Public Life**' and the investment that has been made to this project.
 - **Blakeney Surgery** – Field Dalling & Saxlingham Parish Council have endorsed their support to BPC and written to Holt Medical Practice, and have received the same standard reply.
 - **Glaven Sings Gospel** will be on The Quay on Sunday 31st July at 6pm for about an hour.
 - Andrew Freeman, has been appointed to undertake the examination of **The Blakeney Neighbourhood Plan**.
- 8.3. **Resolved** that we take both quotes, (new machine & refurbished machine) to enable the provision of a second **Carnser P&D machine**, forward to The National Trust, in our urge to facilitate contactless payments via a dedicated P&D machine which would in turn address a number of ongoing concerns.
- 8.4. **Resolved** to accept the quote for the 5 yearly **Street Lighting Column** inspection and testing and to proceed with this work.
- 8.5. **Resolved** that we note the quote for the software upgrade for **Coronation Car Park** and await the outcome of a further conversation between our Clerk and Flowbird, and reconsider this item at our next meeting, but we support the notion of the printouts and tariffs agreeing for audit & reconciliation purposes.
- 8.6. **Resolved** to approve the addition of 'Countrystyle Recycling' to our **Direct Debit** list.
- 8.7. **Resolved** to approve the annual subscription to **Norfolk Parish Training & Support**.
9. **Reports from Representatives on Other Committees/Groups** which have met recently if applicable – None that the Clerk is aware of since the last meeting.
- To appoint a BPC representative to the **Blakeney Village Hall Trust**. With no volunteer coming forward, this will remain as a standing agenda item.

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- **Events Committee – Resolved** that if any new 'housing development' is built, consideration is given to calling it either 'Queen Elizabeth Close' or 'Queen Elizabeth Way' also, along of course with any other suggestions at the time. We will also now place a 'Platinum Jubilee plaque' somewhere in the village, to mark Platinum Jubilee commemoration.
- **Blakeney Channel Coastal Community Team (B3CT) – Cllr Alban Donohoe.**

The National Trust aim is to work collaboratively and positively with B3CT. There are still a number of issues that we both have to work out going forward.

The basic design for piling at the Carnser Corner and the rebuilding of the harbour wall at the end near where the seal trip operators are located, has been agreed upon in principal, This is because it would be replacing a previous structure, and the structure likely to be more permanent.

B3CT lacks organisational entity (as we are just a group of volunteers who have no responsibility) therefore this could be an issue/responsibility.

B3CT suggested that Blakeney Parish Council could be appropriate for this role and hold a legal agreement with NT for these issues? I.e. a long-term lease. The NT have agreed that they would be happy to proceed if BPC would be happy to take on that role.

Permit applications, design, project managing, and fund-raising would be done by B3CT on behalf of BPC.

Resolved that we agree to B3CT bringing detailed proposals to us for consideration.

10. COUNCILLORS QUESTIONS

The following questions were received from Cllr Jane Armstrong;

Further to the request last year from the Governance & Finance Committee for me to review (amongst other policies) the Blakeney Parish Council Data Protection Policy, and my subsequent requests to see the model NALC GDPR policy, to help with this review, please would Rosemary (as Chair of the Personnel & Data Protection Committee) and/or Tracey (as Clerk) explain:

a) whether or not Blakeney Parish Council has a Data Protection Officer?

b) the reason why BPC does (or doesn't) have a Data Protection Officer?

c) if, as per our website, Tracey is still our Data Protection Officer, what the background to the attached document is? (ie the version of the BPC GDPR Policy which Tracey sent to me in January and which appears to be proposing to remove all reference to the "Data Protection Officer")

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d) if Tracey has ceased to be our Data Protection Officer, when and by what body was this decision taken?"

- ANSWER - Point a, b & d are answered in the minutes of the 'Personnel & Data Protection Committee' meeting which was held on 29th November 2021 and which are available on the website. As for point c, the documents will be updated to reflect this minor decision in due course.

11. CORRESPONDENCE –

- 11.1. **Resolved** that further to the request for a new sailing business to place a small **Advertising Sign** on one of the posts on the quayside, we advise that our decision is pending for the time being, in light of the forthcoming review of the village signage alongside the NNDC Conservation Area Appraisal document in August/September.
- 11.2. Nominations were considered for the **Community Volunteer Award** and it was **resolved** that the 2022 award goes to Danny Tutt.
- 11.3. **Resolved** that we continue using the **Dinghy Park** as an overflow car park as we have been.
- 11.4. **Resolved** that with regard the **Coronation Car Park** policy and those who continuously breach the rules we; i) Write to the habitual offenders if they continue to offend and advise that their permits for our car parks will be revoked, and invite them to attend our meeting and justify to us why they feel they should keep their permits should they so wish, ii) Contact Vehicle Control Solutions for an update on the legal process.

For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.

PF/21/1657 – Proposed overflow car park (remaining as grassed area), with a maximum of 200 parking spaces and improvements to existing vehicle access at, Land known as **The Former School Field, Langham Road, Blakeney** – **Withdrawn**.

Meeting closed at 9.24pm

Chairman _____