

A meeting of **Blakeney Parish Council** will take place on **Tuesday 2nd May 2023** in **The Scout Hut at 7.00pm**

All Parish Councillors are hereby summoned to attend and are to arrive no later than 6.55pm.

Tracey Bayfield

Mrs Tracey Bayfield (PSLCC)
Clerk of the Council
26th April 2023

AGENDA

1. To receive & consider Apologies for Absence.

2. To receive & consider Declarations of Interest & requests for dispensations from members – *(Under the 'Code of Conduct', members must declare any disclosable **Pecuniary Interests, and must state the precise nature of the interest.** If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting. If a member has a **Personal Interest, it must be stated** and they may take part in the discussion and voting.)*

3. Minutes - To receive & confirm the minutes of;

i) The Full Council Meeting held on Tuesday 4th April 2023.

4. Chairman's Announcements.

5. Reports from Police, County & District Councillors –

5.1. *County Councillor* – Michael Dalby.

5.2. *District Councillor* – Victoria Holliday.

6. Open Public Session – to allow members of the public and councillors with prejudicial interests to address the meeting. *(Maximum of 15 minutes and up to 3 minutes per participant.)*

7. Planning – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building.

(Cllrs; Please view applications on the NNDC website ahead of this meeting as there will be no screen sharing at the meeting.)

(NB: In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council website by said agenda.)

7.1. No planning applications received at time of print.

8. FINANCE

- 8.1. *To agree the **Accounts** to be paid.*
- 8.2. *To receive **Clerk/RFO Report**.*
- 8.3. *To approve transferring the running of the **2023/24 Payroll** to Norfolk Association of Local Councils with effect from next pay date.*
- 8.4. *To approve adding **HMRC PAYE** to the monthly direct debit list with immediate effect.*
- 8.5. *To consider **Operational Play Inspection Reporting** – continue with quarterly or monthly going forward.*
- 8.6. *To consider **Insurance Quotes**.*
- 8.7. *To consider the acceptance of the **Parish Partnership Scheme Grant** for Village Gateways.*

9. Written Reports from Representatives on Other Committees/Groups which have met recently if applicable.

- 9.1. *To receive report regarding **Blakeney Surgery** – Cllr Nigel Sutcliffe.*
- 9.2. *To receive report on the **Neighbourhood Plan** – Cllr Rosemary Thew.*
- 9.3. *To receive report & recommendations from the **Traffic Matters Working Group** – Cllr Nigel Sutcliffe.*

10. COUNCILLORS QUESTIONS – *Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting – None received at time of print.*

- 10.1. *Question from Cllr Jane Armstrong; With reference to the Lawful Development submission (ref. CL/23/0164) in respect of car parking in Blakeney Dinghy Park, please could you explain who made the decision to submit this in the name of Blakeney Parish Council and with what authority.*

11. CORRESPONDENCE –

- 11.1. *To receive & consider correspondence from the **Blakeney Channel Coastal Community Team**.*
- 11.2. *To receive & consider adopting the amendments to **BPC Procedures** as recommended at the meeting on 28th February 2023 with NNDC Democratic Services and NALC (County Officer, Nfk ALC).*

- 11.3. *To consider* **Consultation to set up Nursery Provision** at Blakeney Primary School.

For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.

- i) **LA/23/0398 – 131 High Street, Blakeney – Listed building alterations – Approved.**

Meeting closed.

**Next Full Council is the AGM on Tuesday 23rd May 2023
&**

**Full Council as normal on Tuesday 6th June 2023
at 7.00pm in The Scout Hut**

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed and will be advertised on the noticeboard and website.)

NB. Councillors & members of the public, please note that ANY item requiring a decision in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.

(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)