

BLAKENEY PARISH COUNCIL - NOTICE

There will be a meeting of the '**Finance & Governance Committee**' on **Tuesday 12th December 2023** at 7pm in The Parish Office.
All Members are hereby summoned to attend.

Tracey Bayfield

Mrs Tracey Bayfield - Clerk to the Council
(Monday 4th December 2023)

AGENDA

1. To receive & consider **Apologies for Absence**.

2. To receive **Declarations of Interest** from members.

Under the 'Code of Conduct', members must declare any disclosable Personal or Pecuniary (prejudicial) interests. If a pecuniary interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting.

3. To receive & approve the **Minutes** of the meeting held on:

i) Thursday 27th July 2023. (Cllrs have.)

4. **Open Public Session (maximum of 15 minutes; 3 minutes each).**

5. To receive & consider the following;

- Quarterly **Internal Audit Report** for Quarter 2, dated 7th December 2023.
- **Bank Reconciliation Statements/report** for Quarter 2.
- Second **Quarter figures** for 2023/24 – both income & expenditure against budget variance.
- **Receipts & Payments** for Quarter 2.
- **Income & Expenditure figures** for Quarter 2 against budget variance.
- **Car Park Income** figures to date.
- **Employment Allowance 2023/24** update.

6. To receive & consider the **Draft Budget for 2024/5**.

7. The next quarterly meeting of the **Finance & Governance Committee** will be confirmed in due course.

Meeting closed.