

A meeting of the '**Personnel & Data Protection Committee**' of **Blakeney Parish Council** will take place on: **Thursday 25<sup>th</sup> January 2024 at 7pm** in the Parish Office.

*All Committee Members are hereby summoned to attend.*

*Tracey Bayfield*

Mrs Tracey Bayfield

Clerk of the Council

Dated: 19<sup>th</sup> January 2024

## **AGENDA**

1. *To receive & consider* **Apologies** for absence.
2. *To receive* **Declarations of Interest** – In relation to any item on the agenda and any requests for dispensations.
3. **Open Public Session** – to allow members of the public to address the meeting. *(Maximum of 15 minutes and up to 3 minutes per participant.)*
4. *To receive & approve* the **Minutes** of the meetings held on;
  - i) 14<sup>th</sup> November 2023
5. **Confidential Business – Exclusion of the Press & Public** – *To consider the following **proposal**; Due to the confidential nature of the business about to be transacted (detailed below), it is proposed that the press and public are now excluded and they are instructed to withdraw. (Admission to Meeting Act (Public Bodies) 1960.*
6. *To consider* items in relation to the **Clerks Contract of Employment** ahead of 2024/25; including;
  - i) **Flexible working** request.
  - ii) **Salary** payment/job evaluation.
  - iii) **Salary scale** *(will revisit at a forthcoming meeting, but to remain on agenda)*
  - iv) **NEST Pension** contributions *(will revisit at a forthcoming meeting, but to remain on agenda)*
  - v) **Contract** *(will revisit at a forthcoming meeting, but to remain on agenda)*

**Meeting closed.**