

Members of the **Blakeney Parish Council 'Events/Party on The Pastures Committee'** will meet on **Monday 19th February 2024 at 4pm** in The Parish Office.
All committee members are hereby summoned to attend.

Tracey Bayfield

Clerk to Blakeney Parish Council
Dated: 8th February 2024

AGENDA for Monday 19th February 2024

1. To receive **Apologies for absence**.
2. To receive **Declarations of Interest** from any committee member.
3. To receive & approve **Minutes** of the Events Committee meeting held on Monday 7th August 2023.
4. **Open Public Session** if required. (*Maximum of 15 minutes.*)
5. To recap on our informal washup meeting after the **2023 Event**.
6. **Bookings for Sunday 18th August 2024** – To receive, consider/update and confirm additional information to include our bookings, and stall bookings. (General headings below, we will go into detail.)

Music
Big Top/Stage
Entertainment
Dog Show
Food & Drink
P.A. System & Lighting
Charity Stalls
Publicity
Toilets
First Aid
Event Programme/Timings
Car Parking
Site Plan, Risk Assessments & Insurance
Community Awards presentation

7. To consider adding **Bingo in the 'Big Top'** on the evening of Saturday 17th August.
8. To consider any items not covered above in relation to the **Event** which need to be addressed this evening or carried forward to the next meeting/agenda.
9. To agree **Date of next meeting**.

Meeting closed.