

A meeting of **Blakeney Parish Council** will take place on **Tuesday 7th May 2024** in **The Parish Office/Parish Room immediately after the AGM, which starts at 7.00pm**

All Parish Councillors are hereby summoned to attend and are to arrive no later than 6.55pm.

Tracey Bayfield

Mrs Tracey Bayfield (PSLCC)

Clerk of the Council

30th April 2024

AGENDA

1. To receive & consider Apologies for Absence.

2. To receive & consider Declarations of Interest or requests for dispensations from members – *(Under the ‘Code of Conduct’, members must declare any disclosable **Pecuniary Interests, and must state the precise nature of the interest.** If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting. If a member has a **Personal Interest, it must be stated** and they may take part in the discussion and voting.)*

3. Minutes - To receive & confirm the minutes of;

- The Full Council Meeting held on Tuesday 2nd April 2024.

4. Chairman’s Announcements.

5. Reports from County & District Councillors;

5.1. *County Councillor* – Michael Dalby.

5.2. *District Councillor* – Victoria Holliday.

6. Open Public Session – to allow members of the public and councillors with prejudicial interests to address the meeting. *(Maximum of 15 minutes and up to 3 minutes per participant.)*

7. Planning Items – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building & Appeals.

(Cllrs; Please view applications on the NNDC website ahead of this meeting as there will be no screen sharing at the meeting.)

Decisions must now also be made in accordance with the policies in the Blakeney Neighbourhood Plan and wider Development Plan, unless material considerations indicate otherwise.

(NB: In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will

be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council website alongside said agenda.)

7.1. **LA/24/0715** – Proposal; Replacement of windows on front elevation at, **18 Westgate Street, Blakeney.**

7.2. **PF/24/0750** – Proposal; Single storey rear extension to dwelling following removal of existing conservatory at, **Sea Grass, Saxlingham Road, Blakeney.**

7.3. **PF/23/1825** – Appeal; Erection of single storey holiday lodge at, **Hilltop Retreats, Langham Road, Blakeney. (Appeal ref; AP/24/0004)**

7.4. **PF/24/0781** – Proposal; Erection of detached domestic boat store to front of dwelling at, **Four Oaks, Pintail Drive, Blakeney.**

7.5. **PF/24/0799** – Proposal; Two storey front extension replacing existing porch and bay window; detached garage; external alterations including new external finishes and alterations to some window openings; installation of air source heat pump at, **Doelen House, Back Lane, Blakeney.**

8. FINANCE

8.1. To agree the **Accounts** to be paid.

8.2. To receive **Clerk/RFO Report.**

8.3. To receive & approve the **Annual Return (AGAR) 2023/24;**

- i) Annual Internal Audit Report 2023/24
- ii) Section 1 – Annual Governance Statement 2023/24
- iii) Section 2 – Accounting Statements 2023/24

8.4. To consider quote for **Office Privacy Blinds.**

8.5. To consider quote for **Tree Inspection.**

9. Written Reports from Representatives on Other Committees/Groups which have met recently if applicable.

9.1. **Blakeney Surgery** – Cllr Nigel Sutcliffe.

9.2. **Blakeney Village Hall Trust** – Clerk.

10. COUNCILLORS QUESTIONS – Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting – None received at time of print.

11. CORRESPONDENCE –

11.1. *To consider* the following three resolutions with regard **The Blakeney War Memorial Cottages Charity**;

- i) Blakeney Parish Council **relinquish their role as Trustee** of the Blakeney War Memorial Cottages Charity, in favour of Blakeney Neighbourhood Housing Society Management Committee being duly appointed as Trustees of the Charity at the next meeting of the Blakeney War Memorial Cottage Charity.
- ii) Blakeney Parish Council **relinquish their role of Custodian Trustee** of the War Memorial Cottages in favour of Blakeney Neighbourhood Housing Society being duly confirmed as Custodian Trustees of the Charity.
- iii) Blakeney Parish Council confirm that they are not the legal owners of the War Memorial Cottages and that **Land Registry documents** shall be changed to reflect Blakeney War Memorial Cottages Trust as the owners.

11.2. *To consider* proposed location for the new **Petanque/French Boules Courts**.

For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.

PF/24/0332 & LA/24/0333 – Ivy House, 121 High Street, Blakeney – *Granted*.

RV/24/0519 – Avalon, 8A Morston Road, Blakeney – *Granted*.

Meeting closed.

**Next Full Council Meeting
Tuesday 4th June 2024 at 7.00pm AGM followed by Full Council
in The Parish Office/Parish Room**

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed and will be advertised on the noticeboard and website.)

NB. Councillors & members of the public, please note that ANY item requiring a decision in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.
(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)