

A meeting of **Blakeney Parish Council** will take place on **Tuesday 6<sup>th</sup> May 2025** in **The Parish Office/Parish Room**, commencing after the AGM which starts at 7.00pm.

*All Parish Councillors are hereby summoned to attend and are to arrive no later than 6.55pm.*

*Tracey Bayfield*

Mrs Tracey Bayfield (PSLCC)

Clerk of the Council

29<sup>th</sup> April 2025

## **AGENDA**

*(Timings on agenda are for guidance only, estimated start time 7:30pm)*

**1. To receive & consider Apologies for Absence. (7:30pm, 1 minute)**

**2. To receive & consider Declarations of Interest or requests for dispensations** from members – *(Under the 'Code of Conduct', members must declare any disclosable **Pecuniary Interests, and must state the precise nature of the interest.** If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting. If a member has a **Personal Interest, it must be stated** and they may take part in the discussion and voting.) (7:31pm, 1 minute)*

**3. Minutes** - To receive & confirm the minutes of;

- The Full Council Meeting held on Tuesday 1<sup>st</sup> April 2025. *(7:32pm, 1 minutes)*

**4. Chairman's Announcements** – Trialling timed agendas. *(7:33pm, 2 minutes)*

**5. Reports from County & District Councillors;**

5.1. *County Councillor* – Michael Dalby. *(7:35pm, 5 minutes)*

5.2. *District Councillor* – Victoria Holliday. *(7:40pm, 5 minutes)*

**6. Open Public Session** – to allow members of the public and councillors with prejudicial interests to address the meeting with regard any item on this agenda only. *(Maximum of 15 minutes and up to 3 minutes per participant.) (7:45pm, 15 minutes)*

**7. Planning Items** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building & Appeals.

**(Cllrs; Please view applications on the NNDC website ahead of this meeting as there will be no screen sharing at the meeting.)**

**Decisions must now also be made in accordance with the policies in the Blakeney Neighbourhood Plan and wider Development Plan, unless material considerations indicate otherwise.**

*(NB: In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council website alongside said agenda. Plans may be viewed online, please go to [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links through to planning.)*

**7.1. PM/25/0651 – Proposal; Details of appearance, landscaping, layout and scale; matters reserved under outline planning permission PO/24/2084 for erection of detached dwelling (self-build) at, Land at rear of, Marigold, 61 New Road, Blakeney. (8:00pm, 3 minutes)**

**7.2 PF/25/0455 & LA/25/0456 – Proposal; Removal of front porch, replacement windows to front elevation, rear extension to replace existing conservatory, removal of rear chimney stack (internal and external works) at, Burgh Cottage, 5 Mariners Hill, Blakeney. (8:03pm, 3 minutes)**

## **8. FINANCE**

8.1. To agree the **Accounts** to be paid. **(8:06pm, 3 minutes)**

8.2. To receive **Clerk/RFO Report**. **(8:09pm, 5 minutes)**

8.3. To approve the **Annual Return (AGAR) 2024/25; (8:14pm, 15 minutes)**

- i) Qtr 4 – 2024/25
- ii) Annual Internal Audit Report 2024/25 (AGAR)
- iii) Section 1 – Annual Governance Statement 2024/25
- iv) Section 2 – Accounting Statements 2024/25

8.4. To consider instructing RBS Rialtas to undertake the **Year End Preparation** going forward. **(8:29pm, 3 minutes)**

8.5. To **ratify** item 8.2. of the 1<sup>st</sup> April 2025 Minutes. **(8:32pm, 1 minute)**

8.6. To consider undertaking a bespoke **Play Area Inspection** course provided by Community Action Norfolk, with 2 or 3 members of BPC participating. **(8:33pm, 3 minutes)**

8.7. To accept the quotation for the **GovAssist** package from **Cloudy IT**. **(8:36pm, 3 minutes)**

8.8. To consider our **Bus Shelter provision** in line with the new funding initiative to support bus shelter installations across Norfolk, via NCC. **(8:39pm, 5 minutes)**

8.9. *To consider* report and repair quotes following the most recent **Operational Play Inspection Report**. (8:44pm, 6 minutes)

8.10. *To consider* the pros and cons of our **Recycling Area**. (8:50pm, 8 minutes)

9. **Written Reports from Representatives on Other Committees/Groups** which have met recently if applicable.

i) **BPC Traffic Matters Working Group** – NS: to present *recommendation* to full council; re; village hall car park: That we install a car park ‘donation box’ and we revisit this in 12 months’ time. In the meantime, we gather additional data. (8:58pm, 5 minutes)

ii) **Dinghy Park Committee** – RT (9:03pm, 3 minutes)

iii) **Blakeney Harbour Coastal Restoration Feasibility Project** – RT (9:06pm, 3 minutes)

10. **COUNCILLORS QUESTIONS** – *Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting; None.*

11. **CORRESPONDENCE** –

11.1. *To appoint* the undertaking of an asbestos survey for the **Parish Room/Scout Hut** ahead of any cosmetic improvements, quotes received. (9:09pm, 5 minutes)

11.2. *To approve* annual visit of **Grays Funfair**. (9:14pm, 3 minutes)

11.3. *To consider* the response from the National Trust and how we move forward in respect of **Carnser car park** related items;

i) **Erosion** of corner of Carnser Car Park & impact (9:17pm, 10 minutes)

ii) **Installation of posts** along the foreshore (9:27pm, 5 minutes)

11.4. *To receive* suggestions on what BPC can do, to enhance the **Trading Sites** area on the Carnser and decide upon which to explore/obtain costings on. (9:32pm, 10 minutes)

11.5. *To consider* the from the ‘Blakeney & District branch of the Royal British Legion’ for Blakeney Parish Council to take on the responsibility of the **Remembrance Day Event** in the village. (9:42pm, 5 minutes)

**For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.**

**PF/25/0202** – Replacement windows and external doors, external alterations. Installation of air source heat pump at, **4 Mariners Hill, Blakeney** – *Approved*

**LA/25/0203** – Internal and external works to dwelling at, **4 Mariners Hill, Blakeney** -  
*Approved*

*Meeting closed.* **(Estimated close at 9:47pm)**

**Next: Full Council Meeting  
Tuesday 3<sup>rd</sup> June 2025  
in The Parish Office/Parish Room**

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed and will be advertised on the noticeboard and website.)

**NB. Councillors & members of the public, please note that ANY item requiring a decision in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.**  
*(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)*