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Minutes of a meeting of **Blakeney Parish Council** which was held on **Tuesday 6th May 2025** in **The Parish Office/Parish Room**.

Present:- Rosemary Thew (Chairman), Nigel Sutcliffe, Jenny Girling, Barry Girling, Judith Pegden, Mike Reed, Iain Wolfe & Samantha Arlow.

Clerk:- Tracey Bayfield

Public:- 2

Did not attend:- 0

1. Apologies for absence were ***accepted*** from; Alban Donohoe, Willie Weston & Shirley Everett. Also from County Cllr. Michael Dalby.

2. There were no **Declarations of Interest or requests for dispensations** from members.

3. *Resolved* that the **Minutes** of the Full Council Meeting held on Tuesday 1st April 2025 are signed as a true record.

4. Chairman's Announcements – Trialling timed agendas – Please adhere to Standing Orders, particularly in respect of number of times one person is permitted to speak - 8 Langham Road, is going to the NNDC Development Committee – Also residents have reported problems with contractor parking on pavements and double yellow lines at 8 Langham Road, and have requested enforcement action from those responsible, ie. the Police and the Traffic Enforcement Operations Team.

5. Reports from County & District Councillors;

5.1. *County Councillor* – Michael Dalby had shared reports with members in advance.

5.2. *District Councillor* – Victoria Holliday had shared a report with members in advance, and will be meeting with Flagship and residents of Queens Close later this week, regarding the ongoing parking issues in Queens Close.

6. Open Public Session –

- Would like to respond after item 9.1. – (Public were reminded that this was the only opportunity for the public to address the meeting.)
- The Blakeney Village Hall Trust would like to see a BPC & BVHT committee.
- Finances; why do we not see the BPC accounts.
- Blakeney Village Hall Trust would like a representative on the BPC Traffic Matters Working Group – (They were advised, that the TMWG was for members of BPC only.)
- Will the AGAR be published – (Yes, in the usual manner, as per the legal requirements.)
- Pleased to see that a donation box is to be installed as per item 9.1., BVHT would like to discuss the location of this and sharing of any income –

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(Chairman advised, that item 9.1. was a recommendation, yet to be discussed and voted on.)

7. Planning Items – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building & Appeals.

7.1. PM/25/0651 – Proposal; Details of appearance, landscaping, layout and scale; matters reserved under outline planning permission PO/24/2084 for erection of detached dwelling (self-build) at, Land at rear of, Marigold, 61 New Road, Blakeney. Resolved; Strong objection; we agree with a number of objections/comments already listed by members of the public in respect of this application, namely in respect of no. 63 New Road, ie. i) concerns over loss of light to no. 63 New Road, especially in the winter months, ii) loss of privacy/overlooking of windows, iii) the adverse effect it will have on no. 63, and iv) we feel strongly that it goes **against Policy 8 of the Blakeney Neighbourhood Plan** (as adopted), in that we consider it to be unneighbourly development that reduces the privacy of adjoining properties, and therefore this application should not be permitted.

7.2 PF/25/0455 & LA/25/0456 – Proposal; Removal of front porch, replacement windows to front elevation, rear extension to replace existing conservatory, removal of rear chimney stack (internal and external works) at, Burgh Cottage, 5 Mariners Hill, Blakeney. Resolved; No objection.

8. FINANCE

8.1. Resolved that the **Accounts** totalling £41,902.19 are to be paid.

The Clerk also informed members, that the actual total of the accounts paid for last month was in fact £1,293.60 rather than £6,875.98, (as recorded in the minutes) as other payments had to be treated as Creditors.

8.2. Clerk/RFO Report –

Pharmabox – Holt Medical Practice will place a full update with regard the closure of Blakeney Surgery and the newly installed Pharmabox for its patients in the June edition of the GVN.

NCC Former School Field – NCC have confirmed that there are no plans to amend the agreement between themselves and BPC, and cannot see a successor body wishing to change this, given the reciprocal nature of the agreement.

Broadland Housing & Former School Field: Access Road – This section of access road is required for the new development and so Broadland Housing will take on responsibility in the usual way.

8.3. Members resolved to approve each of the following items in relation to the **Annual Return (AGAR) 2024/25** in turn;

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- i) Qtr 4 – 2024/25
- ii) Annual Internal Audit Report 2024/25 (AGAR)
- iii) Section 1 – Annual Governance Statement 2024/25
- iv) Section 2 – Accounting Statements 2024/25

- 8.4. **Resolved** not to instruct RBS Rialtas to undertake the **Year End Preparation** going forward, but review this as and when need be.
- 8.5. **Resolved** to ratify item 8.2. of the 1st April 2025 Minutes.
- 8.6. **Resolved** to undertake a bespoke (they come to Blakeney) **Play Area Inspection** course provided by Community Action Norfolk, with 2 or 3 members of BPC participating. Judy Pegden, Mike Reed and Jenny Girling all agreed to undertake this training, later in the year, say November. Stuart from Secret Gardens also is welcome to join us, and our 2 car park attendants are also to be asked to take part.
- 8.7. **Resolved** to accept the quotation for the **GovAssist** package from **Cloudy IT**.
- 8.8. **Resolved** that we see if we can improve our **Bus Shelter provision** in line with the new funding initiative to support bus shelter installations across Norfolk, via NCC by; i) replacing the Perspex panels on the 2 bus shelters near the village hall, ii) subject to land owners agreement, see if we can provide a simple plank bench at the bus stop near the 'Old Forge' on New Road & iii) we look to see if we can provide a small canopy at the bus stop, near the postbox just before the church on New Road.
- 8.9. **Resolved** that if Secret Gardens, have the appropriate level of insurance, then we proceed with their quote, if not, then we accept the quote from Online Playgrounds, for repairs to the zipwire and small climbing frame only, following the most recent **Operational Play Inspection Report**.
- 8.10. **Resolved** that having monitored the use and abuse of the **Recycling Area** and the cost involved in duplicating services already provided by NNDC, we streamline our offerings by removing the fencing entirely and keep the can and bottle banks only. All other banks are to be removed from the site.
9. **Written Reports from Representatives on Other Committees/Groups** which have met recently if applicable.
- i) **BPC Traffic Matters Working Group** – NS: Whilst the feedback from the public consultation suggests that the majority are in favour of charging to park at the village hall car park, our **recommendation** to full council is; That we install a car park 'donation box' and we revisit this in 12 months' time. In the meantime, we gather additional data, i) traffic count on car park use (rumble strips if we can), ii) costs to implement P&D charges, & iii) potential revenue. Members **resolved** to accept this recommendation.

- ii) **Dinghy Park Committee** – RT advised that the committee had met just last week, and were initially despondent at the number of breaches so very early on in the season. However, a mailshot would be going out to everyone soon, reminding them of protocol on using the dinghy park. Very positive comments had been received from the general public on work undertaken in the park by our contractors over the winter period.
- iii) **Blakeney Harbour Coastal Restoration Feasibility Project** – RT along with others, had not managed to be successfully let in to this online meeting. The slides have however, now been shared with all of us. There is to be a follow up meeting on Tuesday 3rd June, details to be confirmed.

10. COUNCILLORS QUESTIONS – *Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting; None.*

11. CORRESPONDENCE –

- 11.1. **Resolved** to appoint WEAAR Ltd to undertake an asbestos survey of the **Parish Room/Scout Hut** ahead of any cosmetic improvements, quotes received.
- 11.2. **Resolved** to approve the annual visit of **Grays Funfair**; arrival on Tuesday 12th August 2025 & departure by 7am on Sunday 19th August, and that we allow them to bring 2 caravans on site, rather than just one, for the safer operation of the fair. They have also confirmed that they are happy to attend Party on The Pastures on 19th August.
- 11.3. *To consider* the response from the National Trust and how we move forward in respect of **Carnser car park** related items;
 - i) **Erosion** of corner of Carnser Car Park & impact. **Resolved** to defer this item to the June agenda, in the hope that Alban Donohoe would be in attendance & that we have heard back from The National Trust, as they have agreed to consider this further, albeit, they are unlikely to change their decision.
 - ii) **Resolved** not to proceed with enquiries into the **Installation of posts** along the foreshore.
- 11.4. **Resolved** to defer this item to the June meeting, in order for members to receive information from the Clerk, re. to receive suggestions on what BPC can do, to enhance the **Trading Sites** area on the Carnser and decide upon which to explore/obtain costings on.
- 11.5. Members had received a request from the 'Blakeney & District branch of the Royal British Legion' asking for Blakeney Parish Council to take on the responsibility of the **Remembrance Day Event** in the village. After much

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debate, it was **resolved** that we that we do not take on responsibility for this event. The full responsibility we feel, should in fact lie with the RBL nationally.

For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.

PF/25/0202 – Replacement windows and external doors, external alterations. Installation of air source heat pump at, **4 Mariners Hill, Blakeney** – *Approved*

LA/25/0203 – Internal and external works to dwelling at, **4 Mariners Hill, Blakeney** - *Approved*

Meeting closed at 9:03pm.

Chairman _____