

A meeting of **Blakeney Parish Council** will take place on **Tuesday 7<sup>th</sup> October 2025** in **The Parish Office/Parish Room**, commencing at 7.00pm.

*All Parish Councillors are hereby summoned to attend and are to arrive no later than 6.55pm.*

*Tracey Bayfield*

Mrs Tracey Bayfield (PSLCC)

Clerk of the Council

1<sup>st</sup> October 2025

## **AGENDA**

*(Timings on agenda are for guidance only, estimated start time 7:00pm)*

1. To receive & consider **Apologies for Absence.** *(7:00pm, 1 minute)*

2. To receive & consider **Declarations of Interest or requests for dispensations** from members – *(Under the 'Code of Conduct', members must declare any disclosable **Pecuniary Interests**, and must state the precise nature of the interest. If such an interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting. If a member has a **Personal Interest**, it must be stated and they may take part in the discussion and voting.)* *(7:01pm, 1 minute)*

3. **Minutes** - To receive & confirm the minutes of;

- The Full Council Meeting held on Tuesday 2<sup>nd</sup> September 2025. *(7:02pm, 1 minute)*

4. **Chairman's Announcements** – *(7:03pm, 2 minutes)*

5. **Reports from County & District Councillors;**

5.1. *County Councillor* – Michael Dalby. *(7:05pm, 5 minutes)*

5.2. *District Councillor* – Victoria Holliday. *(7:10pm, 10 minutes)*

6. **Open Public Session** – to allow members of the public and councillors with prejudicial interests to address the meeting with regard any item on this agenda only. *(Maximum of 15 minutes and up to 3 minutes per participant.)* *(7:20pm, 15 minutes)*

7. **Planning Items** – PF = Full Planning Permission, PM = Planning Permission – Reserved Matters, LA = Alteration to Listed Building & Appeals.

**(Cllrs; Please view applications on the NNDC website ahead of this meeting as there will be no screen sharing at the meeting.)**

***Decisions must now also be made in accordance with the policies in the Blakeney Neighbourhood Plan and wider Development Plan, unless material considerations indicate otherwise.***

*(NB: In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. In order to advise the public, any such applications will have been listed on the Parish Council website alongside said agenda. Plans may be viewed online, please go to [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links through to planning.)*

**7.1. PF/25/2022 – Proposal; Single storey extension to link outbuilding to dwelling, external alterations including insertion of rooflights, alterations to some door and window openings, raising of roof pitch over single storey section at, Miranda, 1 Little Lane, Blakeney. (7:35pm, 3 minutes)**

**7.2. LA/25/2023 – Proposal; Internal and external works to dwelling and outbuildings at, Miranda, 1 Little Lane, Blakeney. (7:38pm, 1 minute)**

## **8. FINANCE**

**8.1. To agree the Accounts to be paid. (7:39pm, 3 minutes)**

**8.2. To receive Clerk/RFO Report. (7:42pm, 6 minutes)**

- i) *To note* that PKF Littlejohn (Audit) has commenced the review of our **AGAR for the year ended 31<sup>st</sup> March 2025**, but were unable to formally complete their review work before 30<sup>th</sup> Sept 2025.
- ii) *To consider* information and quotes, in order to obtain ongoing **HR & Governance Support** which is not provided by any of our other subscriptions.
- iii) *To consider* forming a **Policy Review Working Group. (7:48pm, 3 minutes)**
- iv) *To consider* quotes for creation and ongoing monthly cost of **11 Parish Councillor .gov.uk email addresses** as a standalone or combined with the creation of a new **website. (7:51pm, 5 minutes)**
- v) *To consider* quotes for clearing the **Recycling Area** as previously agreed. **(7:56pm, 3 minutes)**
- vi) *To accept* the quotes for outstanding **Tree Works** following the 2024 tree survey. **(7:59pm, 3 minutes)**
- vii) *To consider* **Bus Shelter refurbishment and enhancement** quotes in order to submit a grant application this month. **(8:02pm, 7 minutes)**
- viii) *To consider* the installation of **Cycle Racks** at the bottom of Mariners Hill or indeed any other location in the village. **(8:09pm, 3 minutes)**
- ix) *To consider* quote(s) for new **Parish Room Sign** for outside of building. **(8:11pm, 3 minutes)**

- x) *To consider* quote for new window blinds in **Parish Room**. (8:14pm, 3 minutes)
- xi) *To consider* quote(s) for new **Gilly Crabbing Signs** for along quayside. (8:17pm, 3 minutes)
- xii) *To consider* quote(s) for the refurbish/replacement of the wooden **Village Sign** on the quay. (8:20pm, 5 minutes)
- xiii) *To consider* repairs to the **Village Hall Car Park access** point onto the footpath opposite Little Lane, New Road. (8:25pm, 3 minutes)
- xiv) *To confirm* if BPC wishes to proceed with **Electric Vehicle Charging Points** in line with the NCC Parish Partnership Scheme for said scheme, having liaised with Blakeney Garage. (8:28pm, 3 minutes)

**9. Written Reports from Representatives on Other Committees/Groups** which have met recently if applicable.

**Party on The Pastures** – SA & Clerk (8:31pm, 3 minutes)

**Blakeney Village Hall Trust** – MR (8:34pm, 3 minutes)

**10. COUNCILLORS QUESTIONS** – *Written questions should be given to the Chairman & Clerk, at least 3 clear working days prior to the meeting; None* at time of print.

**11. CORRESPONDENCE** –

- 11.1. *To consider* a proposal regarding the future use of the **Blakeney Duck Pond**. (8:37pm, 15 mins)
- 11.2. *To receive* an update and draft risk assessment in respect of the **Blakeney Armistice Remembrance Events**. (8:42pm, 10 mins)
- 11.3. *To ratify* the resolution made on 2<sup>nd</sup> September regarding signatories to Butcher Andrews Solicitors in relation to the transfer of **No. 1 and 2 Memorial Cottages, New Road**. (8:52pm, 5 mins)
- 11.4. *To receive & accept* updated details regarding **Public Toilet Block Servicing**. (8:58pm, 3 mins)

**For information only; NNDC Planning Decisions or Updates, or any Planning Inspectorate Appeals since our last meeting; most available on NNDC website.**

**PF/25/1326** – Single storey rear and side extensions and change of external finish at, **Ferrymans, 36 Langham Road, Blakeney** - APPROVED.

**PF/25/1551** – Single storey flat roof infill extension to rear (part retrospective) at, **Hedge Betty, 13 Morston Road, Blakeney** – APPROVED.

**PF/25/0522** – Demolition of two-storey dwelling and erection of replacement two-storey dwelling (part-retrospective) at, **8 Langham Road, Blakeney** – REFUSED.

**PF/25/1773** – Single storey rear extension and erection of detached timber shed at, **2 Samphire Close, Blakeney** – APPROVED.

*Meeting closed; **Approx. 9:01pm***

**Next: Full Council Meeting**

**Tuesday 4<sup>th</sup> November 2025 at the earlier time of 6:30pm**

**in The Parish Office/Parish Room**

(However, due to changes in Planning Application deadlines, please note that other meetings will be called as and when needed and will be advertised on the noticeboard and website.)

**NB. Councillors & members of the public, please note that ANY item requiring a decision in consideration of the agenda MUST be with the Clerk 10 clear days prior to the meeting.**

*(Saturdays & Sundays are included for ease of calculation, this timescale may change if Annual Leave is being taken, please check with the Clerk.)*