

BLAKENEY PARISH COUNCIL - NOTICE

There will be a meeting of the '**Finance & H.R. Committee**' on **Wednesday 21st January 2026 at 3pm** in The Parish Office.
All Members are hereby summoned to attend.

Tracey Bayfield

Mrs Tracey Bayfield - Clerk to the Council
15th January 2026

AGENDA

1. To receive & consider **Apologies for Absence**.
2. To receive **Declarations of Interest** or requests for **dispensations** from members.

Under the 'Code of Conduct', members must declare any disclosable Personal or Pecuniary (prejudicial) interests. If a pecuniary interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting.
3. To receive & approve the **Minutes** of the meeting held on:
 - i) Monday 1st December 2025 (Finance & H.R.).
4. **Open Public Session (maximum of 15 minutes; 3 minutes each)**.
5. To note that from 1st December 2025 the **Financial Services Compensation Scheme (FSCS)** limit was increased from £85K to £120K.
6. To note update from **Nationwide** and our current position.
7. To receive & consider the following;
 - Quarterly **Internal Audit Report** for Quarter 3 dated 14th January 2026.
 - **Bank Reconciliation Statements/report** for Quarter 3.
 - **Receipts & Payments** for Quarter 3.
 - **Income & Expenditure figures** for Quarter 3 against budget variance.
 - **Car Park Income** figures to date.
 - **Internal Auditor** general update.

8. *To confirm* who will shortlist and interview (along with reps from the National Trust) applicants for the role of **Car Park Attendants** for 2026.
9. *To confirm* which of the **H.R. related policies** that this committee would like to review.

Confidential Business – Exclusion of the Press & Public – *To pass the following resolution; Due to the confidential nature of the business about to be transacted (employment related), on the grounds that it is not in the public interest to disclose discussion on the items below relating to contracts and staffing matters, it is proposed that the press and public are now excluded and they are instructed to withdraw. (Admission to Meeting Act (Public Bodies) 1960.*

10. *To undertake* a **Pensions Contribution Review** in respect of the Clerks/Responsible Finance Officers role.
11. *To receive & consider* the **Draft Budget for 2026/27**.
12. *To agree* a figure for **2026/27 Precept** to recommend to Full Council for approval.
13. *To confirm* the next quarterly meeting of the **H.R. & Finance Committee**.

Meeting closed.