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Minutes of the **Annual General Meeting (AGM)** of Blakeney Parish Council which was held on **Tuesday 5th May 2026 at 7pm** in The Parish Office/Parish Room.

Present:- Rosemary Thew (Chairman), Nigel Sutcliffe (Vice-Chairman), Samantha Arlow, Alban Donohoe, Shirley Everett, Barry Girling, Jenny Girling, Mike Reed & Iain Wolfe.

Clerk:- Tracey Bayfield

Public:- 9

Did not attend:- 0

1. **Resolved** to elect: **Chairman** for 2026/27 – Rosemary Thew & **Vice Chairman** for 2026/27 – Nigel Sutcliffe
2. **Declarations of Acceptance of Office** were signed by both the Chairman and Vice-Chairman.
3. **Apologies** for absence were **accepted** from; Judy Pegden and Willie Weston.
4. There were no **Declarations of Interest** or requests for dispensations from members in relation to this meeting.
5. Members were reminded that they must go online and ensure that their **Register of Declarations of Interest** via NNDC is up to date.
6. **Open Public Session** – No members of the public spoke in relation to the AGM.
7. **Resolved** to adopt the following **PROCEDURAL DOCUMENTS** –
 - i) Model Standing Orders 2025 (As amended by NALC)
 - ii) Financial Regulations
 - iii) Financial Risk Assessment
 - iv) Asset Register
 - v) Terms of Reference for Committees
 - vi) List of Direct Debits
 - vii) To confirm the named BPC Bank Signatories are unchanged
 - viii) Blakeney Parish Council resolves from 23rd May 2023, until the next relevant Annual General Meeting of the Council (May 2027), that having met the conditions of eligibility as defined in the Localism Act 2011 and SI965, The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the **General Power of Competence**.

ix) Operational Project Plan.

8. Resolved to continue to David Wright as our **Internal Auditor** for 2026/27.

9. Resolved to elect the said Parish Councillors to represent BPC on the following outside organisations.

- i) **Blakeney Village Hall Trustee Representative** – *Mike Reed*
- ii) **North Norfolk Coast Advisory Group** – *Rosemary Thew & Iain Wolfe*
- iii) **Norfolk Association of Local Councils (Nfk ALC)** – *Rosemary Thew & Judy Pegden*

10. Resolved to agree the following unchanged **Committee Structure & members**: including Sub Committees, Advisory Groups, Working Parties & Staff.

- i) **H.R. & Finance Committee** – *Rosemary Thew, Nigel Sutcliffe, Iain Wolfe, Jenny Girling, Samantha Arlow, Judith Pegden & Mike Reed. (With delegated powers.)* **Quorum = 3**
- ii) **Dinghy Park Management Group** – 3 BPC representatives plus members of the public – *Alban Donohoe, Rosemary Thew & Mike Reed. (With delegated powers.)* **Quorum = 4**
- iii) **Events Committee** – *Samantha Arlow, Rosemary Thew, Judy Pegden, Jenny Girling & Barry Girling (& members of the public: Alison Wagstaffe, Alison Jewell, Lynn Massingham & Jess Daynes. (With delegated powers.)* **Quorum = 3**
- iv) **BPC Affordable Housing Committee (& BNHS)** – *Jenny Girling, Alban Donohoe, Rosemary Thew, Samantha Arlow, Nigel Sutcliffe, Mike Reed & Judy Pegden. (With delegated powers.)* **Quorum = 3**
- v) **BPC & The National Trust Working Group** (no powers) – Quarterly updates – Max 3 – meetings are not open to the public – *Rosemary Thew, Nigel Sutcliffe & Willie Weston.*
- vi) **Traffic Management Working Group** (no powers) - Meetings are not open to the public – *Nigel Sutcliffe, Jenny Girling, Rosemary Thew, Mike Reed, Judy Pegden, Iain Wolfe and Alban Donohoe.*
- vii) **No New Committees** were created.
- viii) Members noted the **representation on or work with external bodies** and arrangements for reporting back, which should be a written report, circulated to The Clerk and all Councillors as per Standing Orders.

Closed at 7:15pm

Chairman _____