

BLAKENEY PARISH COUNCIL - NOTICE

There will be a meeting of the **'Finance & H.R. Committee'** on **Tuesday 11th August 2026 at 7pm** in The Parish Office.
All Members are hereby summoned to attend.

Tracey Bayfield

Mrs Tracey Bayfield - Clerk to the Council
5th August 2026

AGENDA

1. To consider **Apologies for Absence**.
2. To receive **Declarations of Interest** or requests for **dispensations** from members.

Under the 'Code of Conduct', members must declare any disclosable Personal or Pecuniary (prejudicial) interests. If a pecuniary interest is declared, then the member is not permitted to remain in the meeting for said item. They must not take part in the discussion or voting.

3. To approve the **Minutes** of the meeting held on Tuesday 21st April 2026.
4. **Open Public Session:** in relation to any item on the agenda only.
5. To consider the following;
 - Quarterly **Internal Audit Report** for Quarter 1 dated 22nd July 2026.
 - **Bank Reconciliation Statements/report** for Quarter 1.
 - **Receipts & Payments** for Quarter 1.
 - **Income & Expenditure figures** for Quarter 1 against budget variance.
 - **Car Park Income** figures to date.

Confidential Business – Exclusion of the Press & Public – To pass the following **resolution**; Due to the confidential nature of the business about to be transacted (employment related), on the grounds that it is not in the public interest to disclose discussion on the items below relating to contracts and staffing matters, it is proposed that the press and public are now excluded and they are instructed to withdraw. (Admission to Meeting Act (Public Bodies) 1960.

6. To consider the **P.A.Y.E.** refund & associated **Internal Auditor** report.
7. To confirm whom will undertake the **Clerk's Appraisal**.

Meeting closed.